

# **Iron County IT Committee**

**August 9<sup>th</sup> 2010**

1. Meeting called to order at 6:00 PM by Chairman Traczyk. Present: Traczyk, Bergman, Martinko, Nehring and Rye. Also present Eric Ritter.
2. Traczyk acknowledged the meeting was properly posted and advertised.
3. Motion by Martinko, seconded by Rye to approve the minutes of the previous meeting. All in favor.
4. Public Comment: None
5. Review report by the Computer Doctors: Courthouse – monitoring 81 devices and 4 servers and 1 BDR. Sheriff Dept. – 14 devices, 1 Server and 1 BDR. Health Dept. – 13 devices, 1 server and 1 BDR. Highway/Forestry/Land Conservation – 14 devices, 1 to be installed. 0 servers 0 BDR. Courthouse, Sheriff and Health Dept. have functioning BDRs for backup. Forestry is scheduling appt. to install online backup to workstations until server can be installed. Land Conservation is making their own backups, scheduled appt. to install online backup to workstations until server can be installed. Highway is making their own backups, scheduled appt. to install online backup to workstations until server can be installed.

## Projects

County wireless access point has been installed, cable needs to be installed. Replacement of scanner in Human Services required by WI DHS. Decommissioning of old server for Forestry/Highway/Land Conservation project is about to begin. Symantec AV update completed for Sheriff Dept. Symantec update for Health Dept., Forestry, Land Conservation and Highway Scheduled for next week. Transitioning system to new Diagnostic software. Video conferencing setup for Human Services completed. Redaction project in process for Register of Deeds. Removal of unneeded/blacklisted software is in process. Human Services has four old PCs for donation. Firewall update is an issue that needs to be addressed. There was a discussion regarding on how to pay for a new firewall approximately \$1000- \$2000.

6. Update on Phone system. An electrician is coming in to hook up back up power for phone system.
7. Report on Training Program. Discussion on how to get employees to attend training. A 30 minute training session at the end of day could work or an online training video. Plan to move forward with 30 minute end of day training session.
8. Discussion about approaching Dennis DeRosso and Finance Committee about creating an IT Budget.
9. Next meeting set for October 18<sup>th</sup> 2010 at 6:00 PM.
10. Motion to adjourn by Rye, seconded by Martinko. All in favor.