

Iron County IT Committee  
May 3, 2010

Draft

1. Meeting called to order at 6:00 by Chairman Traczyk. Present: Traczyk, Bergman, Martinko, Nehring. Also present was Eric Ritter.
2. Traczyk acknowledged the meeting was properly posted and advertised.
3. Motion by Nehring, seconded by Bergman to approve the minutes of the previous meeting. All in favor.
4. Public Comment: None
5. Review report from the Computer Doctors: Courthouse - monitoring 72 devices and 4 servers; Health Dept – monitoring 11 devices and 1 server; Sheriff Dept-monitoring 14 devices and 1 server; Forestry – monitoring 8 devices(devices show offline frequently, causing problems with installation of patches); Highway – monitoring 4 devices(awaiting installation on Tana's PC) Daily Backups-Health Dept., Sheriff Dept, Courthouse(disc to disc & tape). Weekly Backup-Reg of Deeds Web Server. Online Backups pending installation of backup disaster recovery boxes which should arrive in about one week. Human Services PC replacements have been completed and old PC's are being wiped and reloaded for distribution as replacements within the courthouse. Health Dept PC replacements have been completed and old PC's are being wiped and reloaded for distribution as replacements within the courthouse. Security-Symantec antivirus has been purchased and installed on all but a few machines and those machines are so old that the antivirus software would slow down the machines significantly. The last item the public wireless installation and configuration has been delayed because we are waiting for a new switch to allow for VLAN configuration.
6. Motion by Nehring, 2<sup>nd</sup> by Bergman to have the old PC's that are not usable by Iron County wiped and re-install an operating system to be given to needy families in the county. The Computer Doctors will donate their labor. Motion carried.
7. The computer usage agreement was approved by the committee and Martinko made a motion to print and distribute the agreement to all employees for signatures. Motion was seconded by Bergman and motion was passed.
8. Motion by Nehring, 2<sup>nd</sup> by Bergman to have a mandatory bi-annual computer training session for all county employees. The session should last from 30 minutes to one hour and held at a convenient time during working hours. Since we have approx 80 employees, it was recommended to split the group into about 40 persons in each session. Motion carried.
9. Motion by Bergman, 2<sup>nd</sup> by Martinko to recommend to the finance committee to have the Sheriff's Dept backup generator wired to the phone server room, so that when the power is knocked out in the courthouse the phone system will continue to work, once the backup generator is started. Motion carried.

10. The next meeting is scheduled for August 9, 2010 at 6 pm.
11. Motion to adjourn by Nehring, 2<sup>nd</sup> by Bergman. All in favor.