Iron County IT Committee
March 22, 2010

1. Meeting called to order at 6:00 by Chairman Traczyk. Present: Traczyk, Bergman, Martinko, Nehring, and Prenderville. Also present was Eric Ritter.

2. Traczyk acknowledged the meeting was properly posted and advertised.

3. Motion by Nehring, seconded by Martinko to approve the minutes of the previous meeting. All in favor.

4. Public Comment: None

5. Review report from the Computer Doctors: Ritter stressed the importance of having all computers on at night as that is when they apply security patches and when the off-site back-ups will take place.

   Finance approved 4 Back Up Recovery Boxes and off site back-up.

   Ritter will be taking a server from Human Services that they are no longer using and set it up as a domain controller for Highway/Forestry.

   The committee and Ritter discussed the pros and cons of connecting each Iron County physical location as Virtual Private Networks.

   The committee and Ritter discussed how frequently the servers should be backed up. Bergman expressed concern over the limited bandwidth available. Ritter explained once the initial feed is completed, the backup only transmits changes, which should not use too much bandwidth.

   Ritter said there has been no recent spyware or malware detected.

   Ritter and the committee discussed firewalls and the prices for replacing them. Ritter strongly suggested having firewalls with intrusion prevention. He would also like each firewall within the county to be the same so they could be consolidated and one report generated for him to review. It would also help if the County is considering Virtual Private Networking in the future. Ritter and Traczyk will get prices and this will be discussed again at the next meeting.

   Ritter said Highway, LCC, and Forestry should invest in a new switch. Currently Forestry is on their own and Highway and LCC have a very basic switch. The HP ProCurve ($480) could be segmented into 2 switches, which would allow Forestry/Highway to be 2 separate networks that communicate with the same server. Ritter would also be able to read traffic feeds from this.

Antivirus: Forestry has renewed for 2 years. Highway has some computers with no antivirus programs on them, including a public access computer.   The Courthouse antivirus license has expired. The committee and Ritter discussed different antivirus programs and the pros and cons of Symantec. Iron County currently has approximately 107 computers. Motion by Bergman, seconded by Nehring to recommend to the Finance Committee to renew the Symantec license at either $23/per unit for one year or $46/per unit for 3 years.

Computer Usage Agreement: The committee did not receive the Computer Usage Agreement back from Corporation Counsel.   The committee decided to review the Agreement at the next meeting before distributing to employees.

Tech Tips: The committee discussed different ways of getting educational information to the employees in Iron County and what information should be provided. It was decided Traczyk will send a letter to all employees asking for their input as to what they have questions on.

The next meeting will be held on May 3, 2010 at 6:00 PM.

Motion to adjourn made by Bergman, seconded by Nehring. All in favor.