

**IRON COUNTY BOARD OF SUPERVISORS**  
**Meeting Minutes for June 24, 2025**  
**Unapproved**

**1. Meeting called to order:**

Youngs called the meeting to order at 6:00pm in the County Board Room.

**2. Pledge of Allegiance:**

The Pledge was recited.

**3. Roll Call:**

Present were Boes, Lauer, Lutgen, Hiller, Wolff, Mullard, Loreti, Francis, Youngs, Thomas, Swartz, Krall, Hanson, Erickson, Corp Counsel Muskett. Absent Haeger.

**4. Acknowledge that the meeting was properly noticed and posted:**

The clerk certified the meeting was properly noticed.

**5. Approve Agenda:**

Motion to approve the agenda made by Mullard, seconded by Francis. All yes, carried.

**6. Approve minutes of May 27, 2025 as presented:**

Motion to approve the minutes as presented made by Thomas, seconded by Swartz. All yes, carried.

**7. Communications:**

None.

**8. Committee and Chairman's Report:**

Mullard stated that the Fair Board was working with the youth members, and they have come up with movie nights. They are working on the garbage contract, and they have the lumber for the horse stalls. The fair is from July 31st through August 3rd, and he hopes to see everyone out there. Youngs noted that he would like to have next month's County Board meeting at the Fair Grounds.

Hanson stated that in Zoning they are having Jerry come back from retirement on a part-time basis to help for a while. The Airport passed their inspection and completed their handbook. Youngs noted that Jerry Nasi worked for the County for 12 years and he did a great job.

Swartz stated that the Piano has left the Memorial building, and they are looking to have a fundraiser on October 18<sup>th</sup> with a \$40,000 goal to help get a handicap ramp in the main entrance.

Erickson stated that in Forestry stumpage was at \$739,594.00 which was \$87,276.00 up from last year. They had 17 sales in the spring bid and only sold 12 for a total of \$906,629.00.

Krall stated that in Law Enforcement they are hoping to hire a new deputy as the last two backed out on them. The department currently has three people in the department that are out on maternity leave.

Lauer stated that Human Services has been busy, and they had a SWOT meeting that went very well and will be working on projects, AODA coalition has preventive efforts in place, there was Narcan training, and other items. The Health Department has changed their hours for the summer months through Labor Day. In Aging the meal sites are doing well and they have many outreach events planned.

Boes stated that Economic Development formed up some committees that will be working on different things.

Lutgen stated that UW and 4-H have their summer camps in full swing.

Wolff stated that Finance met and has items on the agenda this evening and will be meeting again

Thursday. He also thanked Roxanne for her time and efforts with taking on the Interim Admin position.

Youngs noted that a lot of the items that are to the Board come out of the Department Head meetings,

He went to the Towns meeting and they discussed how no one applied for the L-RIP program in Iron

County, He noted that there was still some concern with the changes for how elections will be run, and he

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noted that he spoke to the clerk and that there is two sides to every story and that she has communicated with them about getting a meeting together. The clerk noted that she had only heard from 4 clerks regarding getting together to discuss and review the information. The dates that were given were July 21<sup>st</sup> or 22<sup>nd</sup>. The amount of extra work is minimal as it is the work that they are already doing, it is just in some other spreadsheet form instead of entering right into the State system and this will also eliminate sending emails back and forth to the clerk's office.

Becky from Extension and part of the website committee explained the handout of the new branding for the County.

**9. Administrative Coordinator Report:**

Lutgen reviewed accomplishments in the County during her six months during her Interim Administrative Coordinator. She also recognized achievements before her time with Kurt (Wolff) in 2023 and Murph (Larry Youngs) becoming Board Chair to balance the budget and bring expenses in line with revenues. Lutgen reviewed a transition list summarizing projects in progress to be handed off to the future County Manager. Lutgen and Wolff have been working 40+ hours/week as volunteers for the past year. Lutgen recommended an office of Administration with a County Manager, a finance position, and a part-time administrative support person.

**10. Public comment pursuant to Resolution #2341.**

**11. Introduction of the Members of the Economic Development Committee.:**

Youngs introduced members of the Committee and went over a few things that the members are working on.

**12. Highway to give Presentation on Department Overview:**

Kasey Krall Highway Commissioner gave an informative presentation of what the Highway Department does and how it works.

**13. Rezone from A-1 (Agriculture) to RR-1 (Recreation-Residential) in accordance with the Asset Based Community Development Plan in the Town of Kimball at Kivi Tia Road, Ronald Rhenlund, owner:**  
Motion to approve the rezone made by Hanson, seconded by Thomas. All yes, carried.

**14. Rezone from A-1 (Agriculture) to RR-1 (Recreation-Residential) in accordance with the Asset Based Community Development Plan in the Town of Mercer at Boyer Rd, O'Neill Family Trust, owner:**  
Motion to approve the rezone made by Hiller, seconded by Mullard. All yes, carried.

**15. Discussion/Action Resolution 2025-4019 Authorizing a refund for late tax payment penalty resulting from verified Postal Service delay or administrative error:**

**WHEREAS**, Wis. Stats. §§ 74.69; If payment is required by this chapter to be made by a taxpayer on or before a certain date, the payment is timely if it is mailed in a properly addressed envelope, postmarked before midnight of the prescribed due date for making the payment, with postage prepaid, and is received by the proper official, regardless of when it is received.

**WHEREAS**, if a payment which fails to satisfy the requirements Solely because of a delay or administrative error of the U.S. Postal Service shall be considered to be timely; and

**WHEREAS**, due to the sole reason it was not timely was a delay or administrative error on the part of the U.S. Postal Service. The County Board shall act on the request within 30 days after receipt of the request by the treasurer; and

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**THEREFORE**, If it so finds, the County Board shall direct that any interest or penalty paid because of late payment be reimbursed to the taxpayer by the taxation district or County which collected the interest or penalty; and

**WHEREAS**, The County treasurer will reimburse Robert Dralle in the amount of \$56.02 for interest and penalties incurred due to U.S. Postal Services error.

**NOW, THEREFORE, BE IT RESOLVED**, that the Iron County Board of Supervisors approves the reimbursement of said interest and penalty on this 24<sup>th</sup> day of June 2025.

Motion to approve Resolution 2025-4019 made by Lauer, seconded by Boes. All yes, carried.

**16. Discussion/Action 2026 Budget Timeline:**

Wolff stated that he attached a quick timeline of when he would like the departments to start submitting items for the 2026 budget. The Clerk will be sending items out to assist with completing the items.

**17. Discussion/Action Debt Collection:**

No action taken.

**18. Discussion/Action Resolution 2025-4020 Appointment of Temporary Administrative Coordinator.**

WHEREAS, under Wis. Stat. § 59.19, Iron County appoints the Administrative Coordinator position to coordinate administrative and management functions of County government not otherwise vested by law in Boards or Commissions or other elected officers; and

WHEREAS, on November 19, 2024, the Finance Committee recommended appointment of Roxanne Lutgen to temporarily fill the part-time Administrative Coordinator Position at a pay rate of \$40 stipend per day in office, plus mileage, effective January 1, 2025 until the earlier of July 1, 2025 or Board appointment of a permanent replacement; and

WHEREAS, on November 19, 2024, the Finance Committee considered RESOLUTION 2024-3085 with motion made by Lauer, seconded by Erickson, 4 yes, Roxanne Lutgen abstained, motion carried;

WHEREAS, the term of the interim Administrative Coordinator will expire on July 1, 2025 and a replacement has not yet been found and;

WHEREAS, State Statute 59.19 requires the County to have an Administrative Coordinator and;

WHEREAS, the County Board appoints Larry Youngs to temporarily fill the Part-time Administrative Coordinator position until the Board appoints a permanent replacement and,

WHEREAS, RESOLUTION 2025-4020 is now respectfully submitted to the Iron County Board for its consideration; and

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board Chair, County Clerk and Finance Committee are hereby authorized to take any and all such other and further action necessary to effectuate the intent of this Resolution so long as any such action is consistent with the terms of this Resolution.

Motion to approve Resolution 2025-4020 made by Lauer, seconded by Loreti. All yes, carried.

**19. Discussion/Action on Memorandum of Understanding for Interim Public Health Officer Assistance to Vilas County.**

Melissa Geach Iron County Health Officer explained the situation with Vilas County and that this is only temporary for a few months. Motion to approve made by Thomas, seconded by Mullard. All yes, carried.

**20. Closed Session per WI State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: (Consideration of Land Purchase AND Land Sale) WI State Statute 19.85 (1) (c) Considering employment, promotion,**

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**compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (County Manager).**

Motion to go into closed session at 7:20pm made by Thomas, seconded by Hiller. Roll call taken, all yes. Carried.

**21. Return to open session to report any possible action on closed session items:**

Motion to return to open session at 7:54pm made by Loreti, seconded by Wolff. Roll call taken, all yes, carried. No action taken.

**22. Future Agenda Items/Next Meeting Date.**

**a. Tuesday, July 29, 2025 @ 6:00pm**

**23. Adjournment:**

Meeting adjourned at 7:54pm.

**Approved: July 29, 2025**

Respectfully submitted,  
Christan Brandt, Iron County Clerk