

IRON COUNTY FINANCE COMMITTEE
Meeting Minutes for June 17, 2025
Approved

1. Meeting called to order:
Wolff called the meeting to order at noon in the County Board Room.
2. Pledge of Allegiance:
The Pledge was recited.
3. Roll call taken:
Roll call: Wolff, Youngs, Lutgen, Krall, and Lauer by Phone. Absent Erickson. Lauer had a bad connection and left meeting at 12:11pm.
4. Acknowledge that the meeting was properly noticed and posted:
The clerk certified the meeting was properly posted.
5. Approve minutes of May 20, June 2, and June 9, 2025 as presented:
Motion to approve May 20, June 2, and June 9 meeting minutes as presented made by Krall, seconded by Lauer. All yes, carried.
6. Administrative Coordinator's Report:
Lutgen reviewed accomplishments in the County during her six months during her Interim Administrative Coordinator. She also recognized achievements before her time with Kurt (Wolff) in 2023 and Murph (Larry Youngs) becoming Board Chair to balance the budget and bring expenses in line with revenues. Lutgen reviewed a transition list summarizing projects in progress to be handed off to the future County Manager. Lutgen and Wolff have been working 40+ hours/week as volunteers for the past year. Lutgen recommended an office of Administration with a County Manager, a finance position, and a part-time administrative support person.
7. Clerk/Chair Report:
Wolff thanked Lutgen for her time as Coordinator. He also stated that they had 10 applicants for the Manager position and interviewed several of them.
8. Public comment pursuant to Resolution #2341.
9. Update/Discussion/Action on ARPA Funds:
The clerk updated the Committee on the ARPA funds stating that all the funds are spent or earmarked for items.
10. Discuss/Action on Resolution 2025- 4017 Amendment of Iron County Ordinance Title 3 Chapter 4 Section 9 and Section 10 Tax Deed Lands and Repurchase Rights in accordance with 2023 Wisconsin Act 207. It was discussed and determined that this should be reviewed by our Corp Counsel. Motion to send this to Corp Counsel made by Krall, seconded by Youngs. All yes, Carried.
11. Discuss/Action on Resolution 2025-4018 Amendment of Iron County Ordinance Title 4 Chapter 2 Section 6 Policy and Procedure for Protecting Judicial Officer Privacy in Accordance with 2023 Wisconsin Act 235. Motion to send to Corp Counsel made by Krall, seconded by Youngs. All yes, carried.
12. Discussion/Action authorizing a refund for late tax payment penalty resulting from verified Postal Service delay or administrative error:

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County Treasurer Clara Maki explained the situation and confirmed that we have a letter from the Post Office taking responsibility for the late payment. Motion to recommend forwarding to full board made by Youngs, seconded by Krall. All yes, carried.

13. Discussion/Action 2026 Budget Timeline.

Wolff discussed how we would move forward with preparing for the 2026 budget. The 5-year capital sheets will be due by July 31st to the Clerk's office and to him. The rest of the budgets for the departments will be due no later than August 26th to the Clerk's office. If you can get them in sooner that would be great. He also noted that the Department Heads should add 2.5% for wage increase and 6% for Health. The Clerk will send the spreadsheets from last year.

14. Discussion/Acceptance of May Financial Statements:

The Finance Statement was discussed and reviewed.

15. Discussion/Acceptance of May Treasurer's Report:

The report was reviewed.

16. Review, Discussion, and Approval of Credit Card Bills, Voucher Numbers 1532 through 1776 and Check Numbers 152929 through 153202 dated 5/15/2025 to 6/9/2025:

Motion to approve the vouchers and issue the checks made by Krall, seconded by Youngs. All yes, carried.

17. Closed Session per WI State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Personnel Matters) and WI State Statute 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Debt Collection).

Motion to go into closed session at 1:07pm made by Krall, seconded by Lutgen. Roll call taken. All yes, carried.

18. Return to open session to report any possible action on closed session items:

Motion to return to open session at 1:56pm made by Krall seconded by Youngs. Roll call taken. All yes, carried. No action taken.

19. Adjournment:

Wolff adjourned the meeting at 1:56pm.

Approved: July 22,2025

Christan Brandt, County Clerk