

# IRON COUNTY HUMAN SERVICES BOARD Meeting

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April 7, 2025

5:00 p.m. – County Board Room

1. **Meeting called to order:** @ 5:00 p.m. by Lauer.  
Members present: Karen Lauer, Tom Innes, Roy Haeger, Mario Loreti, Jennifer Rye, Kurt Wolff and Larry Youngs, County Board Chair.  
Members absent: Doug Swartz.  
Staff members present: Cally Bucknell, Diane Schmidtke.  
Student members absent: Natalie Cane, Kiera Koski
2. Bucknell acknowledged the meeting was properly posted and advertised.
3. **Public Comment** – None.
4. **Approval of minutes from previous meetings:** Motion by Innes to approve minutes from the February 24, 2025 Human Services Board meeting, seconded by Wolff. All in favor.
5. **Discussion/Action on Resignation of Vic Ouimette and Appointment of New Member** – Board member Vic Ouimette submitted a letter of resignation to Bucknell and Youngs. Lauer indicated that Lauren Snyder is interested in being appointed to the Human Services Board. Motion to approve the appointment of Snyder to the Human Services Board by Loreti, seconded by Rye. All in favor.
6. **Budget Update 2024 and 2025.** Bucknell referenced handout #6. Schmidtke explained that 2024 reports are not final numbers. Wolff asked Schmidtke to request the same format for revenue as we receive for expenses from the Clerk's Office so the Board can see actual vs. budget.
7. **Adult and Children Placements 2025** – Bucknell referred to handout #7 which summarizes 2025 placements. Bucknell advised that the trial for the TPR petition for two youth in foster care was postponed until August 2025. Questions were answered.
8. **Discussion/Action 2025 Contracts** – Standing agenda item with no updates at this time.
9. **Discussion/Action on Work from Home Policy** – Bucknell explained that she was requested to revise the Work from Home Policy to include language that would limit remote work to 50% with additional language for extenuating circumstances at the Director's discretion. A discussion was held and questions were answered. The Board requested that Income Maintenance have in-office coverage during NIMC hours. Motion by Wolff, seconded by Haeger to approve the revised Work from Home policy which would limit remote work to 50% of work hours. All in favor.
10. **Discussion/Action to Update Float Social Worker Job Description** – Bucknell explained that with the loss of the Community Support Program (CSP) Worker from Highline, the Float Social Worker has picked up a CSP caseload. Bucknell updated the job description to include CSP job duties and educational requirements. Motion by Loreti to approve the updated job description, seconded by Innes. All in favor.
11. **Agency Updates and Information**
  1. **Director Update** -  
Bucknell informed that federal funding is currently delayed in certain areas due to the Presidential changes. We were notified that our SHIP funding is impacted by these changes. We continue to receive updates daily.
    - a. **eWiSACWIS interface** – Bucknell advised that Haeger came to the office and spoke to us. We have since found the former Financial Manager's notes for the interface and have tried running it. The system is trying to access a file that doesn't exist. We will continue to look into this.
    - b. **Transportation/BART** – Bucknell has touched base with Pat from BART and they are interested in contracting. There is a meeting set up with BART to discuss this in greater detail. Lauer asked Bucknell to invite GIVN to the meeting and will provide Bucknell with the contact information.

12. **Children & Families Update** – Ferrell was not at the meeting. Bucknell answered questions related to Ferrell's report in the Board packet.
13. **ADRC & Aging** Olson was not at the meeting. Bucknell answered questions related to Olson's report in the Board packets.
  - a. **Aging Advisory Committee** –
    - The next Aging Advisory meeting is tentatively scheduled for June 12<sup>th</sup>.
    - The next Nutrition Advisory Meeting is scheduled for April 10<sup>th</sup>.
    - The next Hurley Senior Center Board Meeting is April 30<sup>th</sup>.
  - b. Olson was not at the meeting. Bucknell answered questions related to Olson's report in the Board packets.
14. **Review/Approve credit card bill and vouchers**– Motion by Wolff, seconded by Haeger to approve the January & February 2025 credit card bills and February 2025 vouchers and forward to Finance. AIF.
15. **Future Agneda Items** – BART, eWiSACWIS interface, Annual Report
16. **Next Board Meeting** – Public Hearing - Tuesday May 20<sup>th</sup> @ 5 p.m. – County Board Room  
Human Services Board immediately following Public Hearing.
17. **Adjourn** – Lauer adjourned the meeting at 6:22 p.m.