

IT Committee Meeting Minutes – 03/20/2025

Present: Larry Youngs (Board Chair), Roy Haeger (Committee Chair), Jamey Francis (Vice-Chair), Roxanne Lutgen, Joe Miller, Becky Rein, Danny Gardner.

Absent: Mario Loreti

1. Meeting called to order at 5:014 PM on March 20, 2024 in the County Board Room of the Iron County Courthouse at 300 Taconite St, Hurley, WI 54534 by Roy Haeger.
2. Approval of Minutes: Gardner asked for clarification on agenda/minutes responsibility. Will provide requested minutes at next meeting.
3. Request for Public Comment: Murph expressed support for the new website and apologized that the committee was not more involved in the process due to time constraints.
4. Director's Report - Gardner Reports:
 - a. No budget comparison at this time, but Capitol expenses have not yet been purchased for this year so only line items so far are contracted services and some miscellaneous spending.
 - b. IT has budgeted \$30000 each for the server upgrades in the ICSD as well as the county-wide Windows 11 hardware refresh. Windows 10 support ends in October so this project will take place this summer. Gardner is working on quotes for hardware as well as vendors who will buy back obsolete but functional equipment. Clarified that when county computers are disposed of the hard drives are pulled, wiped and destroyed.
 - c. Gardner reports he is waiting for an open ticket with Freshdesk to be resolved before launching the new help desk system. Expects that to be resolved shortly.
 - d. Gardner reports he is working on migration to a new data system for ROD.
 - e. Gardner is implementing a new digital filing system for county check vouchers – the Invoice “I Drive”. He is also working with Workhorse to determine if individual dept data can be imported more easily.
 - f. The longstanding wifi issue at the ADRC has been repaired as part of the security buildout.
 - g. The Hurley Highway dept will need a bigger NVR to enable 30 days of recorded camera data. Gardner will spec and purchase on in his next Ubiquiti order. Discussed the addition of electronic locks to the highway doors and tediousness of the project.
 - h. The requested courtroom AV upgrades are scheduled for early April. All the hardware needed is in hand.

5. County Website Project Update: The meeting with CivicPlus was successful and the county was provided with quotes on their standard and premium packages. In addition, a quote was requested from and provided by a company called Catalist. The options were presented to the Finance Committee at this month's meeting and the committee chose to contract with CivicPlus for their standard option. Implementation is expected to take 6-12 months. Committee members liked the direction that the website project was taking.
6. County Finance System Replacement Project:
 - a. County admin and IT have started work on replacing the current County finance software (Workhorse) with a system that all Depts would be able to utilize.
 - b. Roxanne reports that the direction the county is moving means that it will outgrow Workhorse. Possible features would include Payroll, Purchase Orders, W-2s, time clocks, etc.
 - c. The conversation is starting now in the dept head meetings, the country expects to move forward with this project in the fall.
7. Discussed folding IT Committee into Finance Committee to eliminate the glut of county committees. Roy did not like the idea. Roxanne suggested that it might be possible for IT to report to the new County Admin role rather than a committee. No decision for now.
8. Next meeting date is set for April 16, 2025 at 5:00 PM.
9. Roy Haeger called for the meeting to be adjourned at 6:15 PM.