

IRON COUNTY FINANCE COMMITTEE
Meeting Minutes for January 21, 2025
Approved

1. Meeting called to order:
The meeting was called to order at noon by Wolff.
2. Pledge of Allegiance:
The Pledge was recited.
3. Roll call taken:
Present were Erickson, Krall, Youngs, Lauer, Lutgen and Wolff.
4. Acknowledge that the meeting was properly noticed and posted:
The clerk certified that the meeting was properly noticed.
5. Approve minutes of December 17, 2024 as presented:
Motion to approve the minutes as presented made by Lutgen, seconded by Krall. All yes, carried.
6. Clerk's Report:
The clerk noted that an individual had reached out to ask if they could use the parking lot one day a week for their coffee truck. The committee did not see an issue and the clerk can communicate with Bill in Maintenance to find out where they could park.
7. Administrative Coordinator' Report:
Lutgen stated that the first two weeks have been very busy with Journal Entries, Budget, Administrative issues and speaking to Department Heads. She will be working on reports to give to the board that reflect proper information but at this time there is no way to get those figures as we are working on getting entries completed before the auditors come.
8. Public comment pursuant to Resolution #2341:
None
9. Discuss/Action on hiring temporary assistant due to Clerk of Courts Medical Leave:
Wendy in the Clerk of Courts office will be out on medical leave for approximately 4 to 6 weeks. They would like to bring Ilene back out of retirement temporarily to assist with those few weeks as they have many cases going on and they need someone that knows what they are doing. It is suggested to pay her the same as what Wendy currently earns an hour. Motion to hire Ilene Giacomino for up to 240 hours and come back again if more is needed, made by Erickson, seconded by Krall. All yes, Carried.
10. Discuss/Action on Hiring Temporary Help Employee for Courthouse Maintenance:
Bill needs to have both knees replaced and he will know more on the 25th. We want to get a jump start on this and put the posting out for a part time maintenance person. It would be approximately 25 to 30 hours a week. This is already in the budget, and he will need someone for summer anyway. Motion to post the part time position made by Erickson, seconded by Krall. All yes, Carried.
11. Discuss/Action on Parameters for Wage/Benefit Study:
Wolff noted that if we do not have a suggestion or a preference then the consultants will use a Geographical area. No one had an issue with this decision.
12. Discuss/Action on applying \$567,895.44 of carbon credit revenue received:

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Motion to recommend applying the \$567,895.44 from Carbon Credit revenue to pay down principal on the Saxon Harbor Loan made by Krall, seconded by Erickson. All yes, carried.

13. Discuss/Action on Forestry Employee Vacation Carryover into 2025:
Motion to allow Forestry employee Devin Czerneski to carry over 48 hours of vacation into 2025 made by Erickson, seconded by Krall. All yes, carried.
14. Discuss/Action on replacing Dan Soine with Neil Martinko as Tax Lister:
Youngs noted that Dan Retired on January 6, 2025 and he was co tax lister with Clara Maki. We need to replace him, and we would like to have Neil Martiko take his place. Motion to appoint Neil Martiko as Iron County Co tax lister made by Lauer, seconded by Erickson. All yes, carried.
15. Discuss/Action on contract for Land Record Modernization and related Designated Account for Register of Deed Office:
Lutgen noted that she met with the Deeds office and reviewed statute 59.72 that refers to the fees for the deeds office reserves. According to the statutes \$8 of this fee collected is to be placed in a reserve fund to scan documents and index them. The prior funds were not set aside and just placed back into the fund balance. We need to move those funds that were supposed to be in reserve of \$144,196.97. Motion to approve made by Krall, seconded by Lauer. All yes, carried.
Next step is to approve the contract for Trimin US Imaging that will come in and scan everything into the software system online, Motion to approve made by Lauer, seconded by Erickson. All yes, carried.
16. Review and Discuss December Budget Comparison and Treasurer's Report:
The Treasurer's report and budget comparison were reviewed.
17. Review, Discussion, and Approval of Credit Card Bills, Voucher Numbers 3782 through 3881, 1 through 231 and Check Numbers 151162 through 151564 dated 12/13/2024 to 1/14/2025:
Motion to approve the vouchers and issues checks 151162 through 15165 and the credit cards made by Lutgen, seconded by Krall. All yes, carried.
18. Closed Session per WI State Statutes 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss/Action on Chief Deputy Compensation: Motion to go into closed session at 12:42pm made by Erickson, seconded by Lutgen. Roll Call taken. All yes, Carried.
19. Return to open session to report any action necessary:
Motion to return to open session at 12:58pm made by Krall, seconded by Erickson. Roll call taken. All yes, carried. Motion to provide clarification of the August 2021 meeting minutes to clearly state that the Chief Deputy receives the same compensation increases as the union employees each year going forward, including deputy retention pay as referenced in Article 21, Section 12(CBA 01/01/2025 – 12/31/2027). Pay change effectively and retroactively to January 1, 2025 made by Lutgen, seconded by Krall. All yes, carried.
20. Discuss/Action with IT Director regarding job duties and workload:
Discussion on items that were not completed and completed by IT department.
The Committee and IT Director agreed to the following completions and dates:
Highway Shop items in Mercer competed by 1/24/2025
ADRC completion date by 1/31/2025
Child Support completion date by 2/7/2025
Health Department by end of 2/28/2025

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Highway Shop key fobs completed by end of 2/28/2025

21. Adjournment:

Wolff adjourned the meeting at 1:16pm.

Approved: February 18, 2025

Respectfully Submitted by:
Christan Brandt, County Clerk