

## IRON COUNTY MEMORIAL BUILDING COMMITTEE

Meeting Minutes January 13, 2025

APPROVED: February 10, 2025

1. Call meeting to order.

Swartz called the meeting to order at 3:37 pm in the Memorial Building.

2. Roll call taken.

Present were Roxanne Lutgen, Jamey Francis, Larry Youngs, Julie Doucette, Brea Lombardo, Scott Pecotte, and Sharon Ofstad. Doug Swartz absent.

3. Acknowledge that the meeting was properly called and posted.

Francis certified that the meeting was properly posted.

4. Approve minutes from previous meeting(s).

Doucette approved December 9, 2024 meeting minutes. Lombardo seconded. Carried.

5. Discuss/Action on update with financial accounts.

Net income for 2024 through 12/31/24 is \$14,916.01, with a cash balance of \$33,393.74. All bills for 2024 are paid except \$6,500 for flooring. Doucette has requested the flooring invoice. Annual insurance renewal is \$1,401, with a refund of \$500 for change to eliminate workers comp and bowling alley. Francis made a motion to accept financial reports and pay bills. Doucette seconded. Carried.

6. Discuss/Action on rental agreements, rental fees, and insurance.

Tenlens provided proof of insurance to Doucette.

7. Discuss/Action on upcoming events.

Doucette updated social media with building updates and availability and provided an updated list of events. Summer weddings and bookings are starting for July 2025.

8. Discuss/Action on 501(c)(3) status of Memorial Building Restoration Fund.

The amendment to WI articles of incorporation was approved. The Federal nonprofit application was submitted in mid-December 2024 and could take around six months. Youngs expressed appreciation for committee accomplishments in 2024.

9. Discuss/Action on maintenance.

- Future fundraising: Doucette discussed Aili Custom Concrete recommendations for accessible ramps and parking options. Estimates still needed are tree removal, grading, concrete work, signage, etc.
- Water issues in entryways are causing issues.
- Swartz found an electrician to do lighting work for dimmable LED lights and fans.
- Doucette received 2 new dollies needed for tables + 1 new chair dolly and need to be assembled by Swartz and Youngs. New wheels for steam table were installed.
- Swartz purchased a new snow shovel.
- Several tables need repairs. Swartz and Youngs are working on table repairs.
- Swartz will look into a remote-controlled thermostat and report back in February.

10. Discuss/Action on baby grand piano donation.

Doucette is still working with Historic Ironwood Theatre (HIT) to pick up the grand piano.

11. Discuss/Action on snow shoveling/plowing

Youngs thanked Pecotte for doing great job shoveling.

12. Set next meeting date.

The next meeting will be held at 3:30 pm on Monday, February 10, 2025 in the Memorial Building.

13. Adjournment: Meeting adjourned at 4:02 pm.

Respectfully submitted by:  
Roxanne Lutgen, County Supervisor District 13