

**IRON COUNTY MEMORIAL BUILDING COMMITTEE**  
**Meeting Minutes for December 9, 2024**  
**APPROVED: January 13, 2025**

1. Call meeting to order.

Swartz called the meeting to order at 3:30 pm in the Memorial Building.

2. Roll call taken.

Present were Doug Swartz, Roxanne Lutgen, Jamey Francis, Larry Youngs, Julie Doucette, Brea Lombardo, Scott Pecotte, and Sharon Ofstad.

3. Acknowledge that the meeting was properly called and posted.

Swartz certified that the meeting was properly posted.

4. Approve minutes from previous meeting(s).

Doucette approved November 11, 2024 meeting minutes. Lombardo seconded. Carried.

5. Discuss/Action on update with financial accounts.

Net income for 2024 through 11/30/24 is \$16,347, with a cash balance of \$34,825. All bills for 2024 are paid except \$6,500 for flooring. Francis made a motion to accept financial reports and pay bills. Doucette seconded. Carried.

6. Discuss/Action on rental agreements, rental fees, and insurance.

Karen & Jeff Tenlen are making monthly payments for bowling alley/bar lease. Tenlens still need to provide proof of insurance to Doucette.

7. Discuss/Action on upcoming events.

Doucette updated social media with building updates and availability and provided an updated list of events. Santa was in town on Sunday, December 8. Bookings are starting for July 2025.

8. Discuss/Action on 501(c)(3) status of Memorial Building Restoration Fund.

Doucette made a motion to authorize filing/payment for amendment to WI articles of incorporation and filing/payment for Federal nonprofit application, once forms are completed. Francis seconded. Carried.

9. Discuss/Action on maintenance.

- Action Floors completed floor resurfacing (earth tone mix) the first week of December including the eastern entryway and hallway to back entry.
- Future fundraising: Doucette discussed Aili Custom Concrete recommendations for accessible ramps and parking options. Estimates still needed are tree removal, grading, concrete work, signage, etc.
- Swartz is having difficulty finding an electrician to do lighting work for dimmable LED lights and fans.
- Doucette motioned to purchase 2 new dollies needed for tables + 1 new chair dolly + new wheels for steam table, up to \$2,000, seconded by Brea Lombardo. Carried.
- Doucette moved to buy two shovels and a salt spreader, up to \$150, seconded by Francis. Carried.
- Several tables need repairs. Swartz will handle table repairs.
- Doug Swartz will look into a remote-controlled thermostat and report back next month.
- Bill Nasi drilled holes for internet cable routing. Danny Gardner from Iron County IT ran the cable. Issue closed.

10. Discuss/Action on baby grand piano donation.

Doucette followed up with Historic Ironwood Theatre (HIT) and HIT expects to pick up the grand piano in December.

11. Discuss/Action on snow shoveling/plowing

Snow blower is ready for winter.

12. Set next meeting date.

The next meeting will be held at 3:30 pm on Monday, January 13, 2025 in the Memorial Building.

13. Adjournment: Meeting adjourned at 4:25 pm.

Respectfully submitted by:

Roxanne Lutgen, County Supervisor District 13