

**IRON COUNTY MEMORIAL BUILDING COMMITTEE**  
**Meeting Minutes November 11, 2024**  
**APPROVED: December 9, 2024**

1. Call meeting to order.  
Swartz called the meeting to order at 3:32 pm in the Memorial Building.
2. Roll call taken.  
Present were Doug Swartz, Roxanne Lutgen, Jamey Francis, Larry Youngs, Julie Doucette, Brea Lombardo, Scott Pecotte, Julie Pecotte, and Sharon Ofstad.
3. Acknowledge that the meeting was properly called and posted.  
Swartz certified that the meeting was properly posted.
4. Approve minutes from previous meeting(s).  
Lombardo approved the October 14, 2024 meeting minutes. Francis seconded. Carried.
5. Discuss/Action on update with financial accounts.  
Net income for 2024 through 10/31/24 is \$14,064.85, with a cash balance of \$32,565.56. Lombardo has completed the sales tax filing and will submit the annual DFI filing. Lutgen made a motion to accept financial reports and pay bills. Ofstad seconded. Carried.
6. Discuss/Action on rental agreements, rental fees, and insurance.  
Karen & Jeff Tenlen signed a one-year renewable lease agreement for the bowling alley/bar. Tenlens will pay for business insurance, and will provide proof of insurance to Doucette.
7. Discuss/Action on upcoming events.  
Doucette updated social media with building updates and availability. Doucette held an open house on November 2, 2024 which had several visitors and generated lots of emails. Doucette provided an updated list of events. Bookings are starting for June 2025.
8. Discuss/Action on 501(c)(3) status of Memorial Building Restoration Fund.  
Doucette made a motion to authorize moving forward with state filing updates and Federal form 1023 for Memorial Building Restoration fund IRS 501(c)(3) nonprofit status. Lombardo seconded. Carried. Francis motioned, Schwartz seconded to pay filing fees for state and fed forms. Carried.
9. Discuss/Action on maintenance.
  - In 2025, bowling alley entrance concrete repair and a roof over the landing will need to be addressed. The committee also discussed making the north entrance the main entrance. With future nonprofit status, grants will be an option. The committee discussed fundraising for the ramp and elevator. Tabled until a later meeting.
  - Swartz will get electrician quotes by December for dimmable LED lights and fans. Doucette moved to accept quotes up to \$3,000, seconded by Francis. Motion carried.
  - Action Floors will do floor resurfacing (earth tone mix) the first week of December including the eastern entryway and hallway to back entry.
  - Doucette is getting a quote from Allied Concrete for accessible entry ramp options.
  - Several tables need repairs. Swartz will handle table repairs.
  - Roof drains done by Bill Nasi.
  - Bill Nasi also drilled holes for internet cable routing. Waiting on Danny Gardner from Iron County IT to run the cable.
10. Discuss/Action on baby grand piano donation.

Doucette followed up with Historic Ironwood Theatre and conversations are stalled. Lutgen will email Mercer School. Tabled until next month.

11. Discuss/Action on snow shoveling/plowing

Snow blower is ready for winter.

12. Set next meeting date.

The next meeting will be held at 3:30 pm on Monday, December 9, 2024 in the Memorial Building.

13. Adjournment: Meeting adjourned at 4:25 pm.

Respectfully submitted by:  
Roxanne Lutgen, County Supervisor District 13