

IRON COUNTY EXTENSION EDUCATION COMMITTEE MEETING
Via Zoom Conference
Friday, May 15, 2020

Call to Order: Meeting called to order at 9:16 a.m. by Extension Office Manager, Rebecca Holm.

Roll Call and Introductions: Roll call was taken by Holm. Committee members present: William Thomas, Opal Roberts, Ken Saari, Larry Youngs. Committee members excused: Jamey Francis. Also in attendance: Neil Klemme, Amy Nosal, Deb Leonard, Darrin Kimbler, Mary Pardee, Stephanie Bakker, County Board Chair Joe Pinardi. Iron County Youth Leadership Council members present: Haley Allen-Rodriguez, Molly Hohner, Ezra Manzer. Iron County Youth Leadership Council members excused: Kaitlyn Binz, Jackie Bradley, Adeline Huybrecht.

Acknowledge proper meeting posting: Holm acknowledged proper meeting posting.

Committee Reorganization:

- a) **Election of Chair** – Holm entertained nominations for position of Committee Chair. Saari nominated Thomas, seconded by Youngs. Holm called three times for any other nominations. No other nominations were made. Pinardi moved to close nominations and cast a unanimous ballot for Thomas, seconded by Saari. Motion carried unanimously.
- b) **Election of Vice Chair** – Thomas entertained nominations for the position of Committee Vice Chair. Thomas nominated Roberts, seconded by Pinardi. Thomas called three times for any other nominations. No other nominations were made. Pinardi moved to close nominations and cast a unanimous ballot for Roberts, seconded by Saari. Motion carried unanimously.

Motion to approve meeting minutes for January 15, 2020: Saari moved to approve minutes for January 15, 2020, seconded by Youngs. Motion carried unanimously.

Motion to approve financial reports: Committee members received **Extension and 4-H and Youth Clubs** financial reports through March 31, 2020. Roberts moved to approve financial reports for Extension and 4-H and Youth Programs, seconded by Saari. Motion carried unanimously.

Motion to approve the 2019 Annual Report to the Iron County Board of Supervisors:

Committee members received copies of the 2019 annual report in their packets. Saari moved to approve the 2019 Annual Report to the Iron County Board of Supervisors, seconded by Roberts. Motion carried unanimously.

Public Comment: N/A

Area Extension Director Report: Pardee reported on the following:

- Telecommuting
 - All Extension staff statewide began telecommuting on March 16, 2020 due to COVID-19.
 - Holm began telecommuting on March 23, although she stops by the office bi-weekly to complete some work that she cannot do from home.
 - All staff completes monthly telecommuting agreement, highlighting work and communication plans.

- Extension Iron County staff participates in weekly staff meetings via Zoom.
- Staff will begin to transition back to working in the office in June, following the guidelines of the Badger Bounce Back plan.
 - June meetings can be done but only with groups under 10.
 - Dean Karl Martin and committees will be approving guidelines.
 - All in person programming is on hold.
- Furlough
 - All Extension staff must take furlough days between May 15 and October 31.
 - Number of days differs depending upon salary and varies from 3 to 6 days.
 - Iron County will receive a credit for educator services for those days.
 - There is a hiring freeze through Extension, but it doesn't affect Iron County as we are fully staffed.
 - Furlough and hiring freeze will make up for lost funding due to COVID-19.
- After serving as Interim Dean, Karl Martin is now permanent Dean & Director of Extension.
 - Dean Martin has been sharing COVID-19 resources/news via email and weekly Zoom updates.

Educator Reports

4-H Youth Development – Klemme reported on the following:

- All summer camp programs are canceled due to COVID-19
 - This includes Outpost Camp and Iron County Summer Youth Camp
 - 2020 camp staff will be allowed to come back in 2021, since they already went through the application/interview process.
- 2020 Summer Staff: Tabbi Morello and Gavin Ransanici
 - Working on programs and materials to fill the void left by canceled programming:
 - Day camps (morning/afternoon sessions to keep groups small)
 - Robotics
 - Promotional video for Iron County 4-H
 - Gogebic Range Health Foundation fundraising partnership
 - Summer camp evaluation for camp staff and participants
- Superior Days Evaluations
 - Working with Doug Liphart (Extension Ashland County) and Ian Meeker (Extension Bayfield County) on this project.
- Tech Changemakers
 - Hosted numerous trainings, but some trainings were canceled due to COVID-19.
- Dean's Grant
 - Program will engage youth in creating placemaking materials.
- Iron County Fair
 - Supporting 4-H leaders on how auctions and judging will work if the fair is canceled.
 - 4-H participation is pending 4-H guidelines that will be set.
 - Fair cancellation will be determined in the next few weeks.

Community Development: Nosal reported on the following:

- Maple Syrup Programming
 - Beginner Maple Syrup Conference – February 2020

- Partnership with the Hurley School District
 - Iron Maple Fest – Canceled
 - International Maple Syrup Conference – Canceled
- ICORE
 - DNR grant has been submitted
 - Funding will be used to continue trail plans from Hurley to the Montreal City Hall.
 - Hurley Trailhead
 - Improvements such as coal scale removal, gravel parking lot
 - FeLiveLive.org
 - Participating in meetings with local partners (city leaders, chambers, organizations, groups).

Nosal wanted to recognize the work that Holm has been working on while telecommuting. Holm reported on the following:

- Bi-weekly visits to the office to check mail, pay bills and print materials.
- Update Extension social media, website and Iron County all-staff email list with helpful resources related to COVID-19 and other programming.
- Graphic Design Work
 - Created flyers, brochures and other programming materials for educators.
 - FoodWise Friday Recipes
 - Weekly website and social media posts
 - 2019 Annual Report
 - Chequamegon Bay Region COVID-19 Response Team – Message of the Day posts
 - Designed 36 posts - April 13-May 18
 - Shared on Extension Facebook page
- Iron County Mobile Food Pantry
 - Influx of participants due to COVID-19.
 - Serves as point of contact for registration inquiries and any program updates that participants, partners and volunteers need to be aware of.
- Coordinated and planned Extension committee meeting.

FoodWise: Leonard reported on the following:

- Completed 3rd grade nutrition education lessons with Hurley and Mercer School in February.
 - 5th grade lessons canceled due to COVID-19.
 - Leonard provided teachers with nutrition education videos that they could share with the 5th graders while they participate in eLearning.
- Statewide Food Curriculum work group
- Participating in a statewide pilot program, Nutrition for Life
 - Created survey for graduates from Hurley and Mercer school, asking to share their experiences with the education Leonard has provided over their school years.
- Hurley Head Start cooking classes via Zoom
- Participated in a cooking demonstration via Zoom with the Ashland After School Program
 - Will be assisting with Bad River and Birch Hill cooking demonstration videos.

- Looking forward to summer programming
 - Senior Dining Sites
 - Hurley School Garden

Bakker report on the following:

- Recognized Leonard, who recently received her senior title advancement.
- Attended Coordinators Conference in February.
- Submitted FoodWise grant
- Smarter Lunchrooms
 - Met with area partners at Memorial Medical Center and Bayfield County Health Department on how to make good changes and promote healthy eating at area schools.
- COVID-19 food security press release submitted to Ironwood Daily Globe and Iron County Miner
- FoodWise Friday Recipes
 - Thanked Holm for her help with this project.
- Sent FoodWise resource email to schools, Head Starts, Food Pantries
- Working with Farm to School Program.

Horticulture: Kimbler reported on the following:

- Maple Syrup Programming
 - Beginner Maple Syrup Conference – February 2020
 - Submitted a letter of support for USDA Grant through Cornell
 - Hoping Iron County benefits from future grant funds through education opportunities.
 - MSU collaborator submitting grant for Hurley School maple syrup operations.
- Assisting with statewide webinars and Zooms, with topics such as seed starting, tics, lawn maintenance.
 - Iron County participants have attended.
- Statewide Master Gardener Training
- Iron County Farmers Market
 - Hoping to open, with some changes due to COVID-19.
- Soil Samples
 - UW-Madison labs are closed but Kimbler is sharing other lab contacts with interested gardeners.
- Master Gardener Volunteers
 - Cannot do in person programming at this time, due to COVID-19
- Silver Street Planting
 - Waiting to hear from city partners

Schedule next Extension Education Committee meeting: Next Extension Education Committee meeting will be scheduled at a later date.

Adjourn: Saari moved to adjourn meeting, seconded by Youngs. Motion carried unanimously. Meeting adjourned at 10:18 a.m.

Unapproved