

**IRON COUNTY EXTENSION EDUCATION COMMITTEE MEETING**  
**Iron County Courthouse, Hurley, Wisconsin 54534**  
**Thursday, September 7, 2017**

**Call to Order:** Meeting called to order at 1:00 p.m. by William Thomas.

**Roll Call and Introductions:** Roll call was taken by Extension Office Manager Rebecca Holm. Committee members present: William Thomas, Opal Roberts, Brad Matson, Paul Mullard. Committee member absent: Karl Krall. Also in attendance: Neil Klemme, Deb Leonard, Darrin Kimbler, Will Andresen, Gina Monroe, Mary Pardee, County Board Chair Joe Pinardi. Heidi Ungrodt was present via WisLine. Amy Nosal, excused.

**Acknowledge proper meeting posting:** Holm acknowledged proper meeting posting.

**Motion to approve meeting minutes for July 13, 2017:** Matson moved to approve minutes for July 13, 2017, seconded by Roberts. Motion carried unanimously.

**Motion to approve financial reports:** Committee members received **Extension and 4-H and Youth Clubs** financial reports through July 31, 2017. Mullard moved to approve financial reports for Extension and 4-H and Youth Programs, seconded by Matson. Motion carried unanimously.

Roberts questioned a difference between the 2017 and 2018 non-regular salaries line item. Klemme explained that this line item reflects the second summer assistant's wages; an amount added to the 2018 budget due to the growth of summer programming.

**Public Comment:** No comment.

**Motion to forward proposed 2018 budget to Finance Committee:** Klemme reviewed the proposed 2018 budget for Extension and 4-H and Youth Clubs along with descriptions of line items, which Committee members received in their packets. Matson moved to approve the budget as presented, if the edit to the per diem line item is made to include the \$700 increase to cover Youth County Board per diems. Mullard seconded. Motion carried unanimously.

**Motion to approve and sign Iron County UW-Extension 133 Contract:** Roberts moved to approve the Iron County UW-Extension 133 Contract, seconded by Matson. Motion carried unanimously. Contract was signed by Thomas, Roberts, Matson, Mullard and Pinardi as County Representatives.

**Update on reorganization of Cooperative Extension:** Pardee and Andresen reported on the following:

- Klemme's position will now be under the Youth, Family and Communities Program area.
- Area Extension Directors (AEDs) have taken the place of Regional Directors and Department Heads.
- Andresen's role as Regional Director changed as of September 1st. He accepted the Interim Program Director position for Community, Natural Resource and Economic Development,

through December 31<sup>st</sup>, possibly into 2018. He hopes to come back to a CNRED program area, in a specialist role, and plans to continue to serve Iron County.

## **Agent Reports**

### **4-H Youth Development** - Klemme reported on the following:

- Klemme attended County Board Meeting in August to discuss his plans to start a youth governance program in Iron County.
- Matson moved to approved the Iron County Board Youth Governance Program proposal, and pass it on the County Board, pending the edits that were discussed. Klemme would add that the candidates receive a \$20 per diem instead of mileage. He will also change the term from November-October to September-August, which will be better for youth that have recently graduated. Seconded by Mullard. Motion carried unanimously.

**Community Resource Development & Iron County Interim Community Educator:** Nosal submitted an Educator Report in committee packets due to her absence. Leonard and Kimbler spoke on her behalf and reporting on the following:

- Nosal has been working with Hurley School District Administration regarding the school garden. Administration is interested in possible additions to the garden.
- Kimbler stated that he and Nosal are in the process of organizing a tour of the Ashland and Washburn school garden operations, to give the Hurley School Administration an idea of how their programs are working.
- Continued work on the Non-motorized trail, which is looking to merge with ICORE.
- Broadband

**FoodWise:** Monroe further discussed her new role and has been learning how to best support educators across Iron, Ashland and Bayfield County. She also reported on the following:

- Recently completed federal paperwork, submitted programming and budget plan but it has yet to be approved.
- Fiscal year starts October 1<sup>st</sup>, at which time Nosal will no longer be working with FoodWise.
- Conducting food retail surveys at grocery stores, food co-ops. Giving them information on how to display healthy foods.
- Plans to collaborate with the Iron County farmers market to get them to accept Foodshare cards. Kimber provided contact information for the Iron & Gogebic County Farmers Markets.
- Monroe highlighted additional work in Bad River and the Hurley School District.
- She has worked with Leonard on purchasing new equipment for food demonstrations and lessons.
- She also acknowledged Holm for her help with designing the 2017-2018 FoodWise menu backs, which are distributed to the schools once a month.

**Horticulture:** Kimber updated the committee on following:

- Master Gardeners were present at the Iron and Gogebic County Fairs last month. He has received positive comments from fair management and community members.

- Master Gardener Training starts in October, with 20 new candidates enrolled, which is 5 more than last year.
- Kimbler, Nosal and Klemme met with Hurley School teacher, Diane Okrongly, regarding a programming opportunity on a new trail at the Hurley School. It will be an overall great opportunity for the Iron County Multi-disciplinary team.
- Matson inquired about the Master Naturalist program and would like to see that get started in Iron County. Pardee mentioned that she has gone through the facilitator training and is looking forward to passing on her ideas to the counties in her area.

**Family Living:** Ungrodt reported on the following:

- Looking forward to collaborating with Nosal, who will be starting a 50% Family Living position as of October 1<sup>st</sup>.
- Ungrodt received responses from 38 people that participated in the Grandparents Survey. These responses will provide better programming for Grandparents in Iron County.
- Extension is offering a Grandparent Webinar, Thursday, September 14<sup>th</sup>, which she shared with all of the participants of the survey and in a Facebook post.
- She would like to start educational opportunities for Iron County inmates and plans to contact Sheriff Tony Furyk to discuss this.
- Now that school has started, Ungrodt will be present at the Hurley Headstart, sharing Money Smart flyers and conducting occasional workshops. She also plans to offer programming to Hurley/Mercer middle school age kids.

**Department Head:** Klemme explained the handout that he provided, which shows the staff budget scenarios for 2018. He stated that scenario 3 seems to make the most sense to support the needs of Iron County.

- Klemme proposed a 50% Agriculture Extension Educator position, which is a 30% increase from last year.
- Youth & Families Extension Educator and Communities Extension Educator would be fulltime positions.
- The second Youth & Families Educator (previously known as Family Living) is at a zero % position in this scenario.

**Schedule next Extension Education Committee meeting:** Next Extension Education Committee meeting will be scheduled at a later date.

**Adjourn:** Roberts moved to adjourn meeting, seconded by Mullard. Motion carried unanimously. Meeting adjourned at 2:10 p.m.