

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Road
Ironwood, Michigan 49938**

**March 13, 2017
4:30 P.M.**

Call to Order

The meeting was called to order at 4:30 P.M. by Chairman Oliver.

The Pledge of Allegiance was recited.

Roll Call

Present: Mr. Mullard, Mr. Bonovetz, Mr. Hanson and Mr. Oliver

Late Arrival: Mr. Wasley (arrived at 4:33 P.M.)

Absent: None

Others Present: Mike Harna, Joe Pinardi (Iron County Chairman), Mindy Prenderville and Mark Pusakulich

Approval of the Minutes

1. February 13, 2017 – Regular Board Meeting

A motion was made by Mr. Mullard, supported by Mr. Bonovetz and carried by unanimous voice vote to approve the minutes as presented and place them on file.

Approval of the Agenda

A motion was made by Mr. Bonovetz, supported by Mr. Hanson and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

Mr. Pusakulich said he would like to eliminate the current grievance that he filed by having the Airport Board allow Mr. Pusakulich to have another chance as “Crew Leader”.

Mr. Oliver explained to Mr. Pusakulich that this is not an agenda item and if Mr. Pusakulich wishes to address this matter further, he may speak about it during “Public Comment” at the end of the meeting.

Old Business

1. Terminal Apron Engineering Amendment

Mr. Harna told the Airport Board that the terminal apron rehabilitation project had to rebid this year; because of that, the Airport has received an amendment to the original contract (dated 11/20/2015). Mr. Harna stated that the amendment increases the cost by \$21,354.00. Mr. Harna stated that once approval from AERO is received, the amendment will be sent to the Gogebic County Board to be approved and signed by the Chairman Peterson.

New Business

1. Discuss Credit Card Policy

Mr. Harna said that Mindy Prenderville had recently received a credit card from Gogebic County. Mr. Harna went on to say that due to the credit card policy that was recently adopted by Gogebic County, there are some concerns regarding the way the credit card is used at the Airport. Mr. Harna explained that Mindy Prenderville stores her credit card in a locked safe and the other employees use her credit card to make purchases. Mr. Bonovetz stated that the intent of the credit card policy is to ultimately hold the department head responsible for credit card purchases and the credit card policy states only department heads and officials should have credit cards. Mr. Bonovetz suggested that Mindy Prenderville turn her card into the Treasurer’s office. More discussion took place.

A motion was made by Mr. Bonovetz, supported by Mr. Hanson and carried by unanimous voice vote to send a letter to the Gogebic County Finance Committee requesting that due to the types of purchases the Airport is required to make, Mr. Harna’s credit limit be increased from \$2,000.00 to \$5,000.00.

Mr. Wasley confirmed that Mindy Prenderville will also turn her credit card into the County Treasurer.

Manager's Report

Mr. Harma briefly discussed the conference he recently attended.

Mr. Harma then asked the Airport Board members if they would like to have the Airport participate in the Gogebic County Fair and Iron County Fair this year. Discussion took place regarding having enough people to man the booth. Mr. Harma said he would speak to Air Choice One and see if they would be interested in a joint effort this year.

Mr. Harma then said that if the Airport is having "Airport Day" this year, it would occur in June. Mr. Harma stated that he would like to have an air show next year; he suggested not having "Airport Day" this year and instead, rolling the funding over to next year to pay for an air show. A brief discussion took place. No final decisions were made regarding the County Fairs or "Airport Day".

Mr. Harma told the Airport Board that Toro completed their testing this week and are done for the season. Mr. Harma said there is a shortage of weather observers at our airport. Mr. Harma went on to explain the duties and importance of weather observers. Mr. Harma said he would like all employees to become weather observers, including new hires.

Mr. Harma then updated the Airport Board members on the current status of the Union grievance that had been filed; he stated that at this point, it is in the hands of the employee, who has until March 17, 2017 to reply. Mr. Mullard asked Mr. Harma if he had conducted interviews for the PT position.

Mr. Harma said he plans on conducting interviews within the next two weeks. Mr. Harma then explained that since he has been hired he has been on snow watch five days a week during the winter season. Mr. Harma stated that he would like to see the new PT hire be responsible for snow watch. No further discussion took place regarding this matter.

Mr. Harma then notified the Airport Board that Bacco Construction Company came in with the lowest bid for the terminal apron rehabilitation project.

Mr. Bonovetz said he planned to bring the hiring of a PT position up under "Other Matters" and stated he is concerned about Mr. Harma being the only one responsible for this hiring of this position. Mr. Bonovetz stated that in the past, the Airport Board as a whole or as a Personnel Committee has always been involved with the selection of applicants and interviews. Mr. Bonovetz said he feels if Mr. Harma is going to be given the authority to hire/fire employees, Mr. Harma's job description would need to be changed. Mr. Wasley and Mr. Mullard stated that they both agree with Mr. Bonovetz.

Mr. Wasley said that Mr. Harma's job description does not give him the authority to demote employees; the Airport Board is responsible for that type of action. Mr. Wasley stated that he does not feel the situation the grievance was filed over was handled well and he does not believe if the situation goes to arbitration that the Airport will win.

Mr. Oliver stated the grievance information was sent to Mr. Nick Jacobs who stated that the Airport is on the right track and would prevail in arbitration. Mr. Oliver also expressed his frustration with the Airport Board not following through with the grievance process and instead, breaking under the pressure.

Mr. Wasley referred to the contract language, specifically article #22 and #43.

After more discussion took place, it was decided that the applications for the PT position would be given to each Board Member to review before the next Regular Board meeting, scheduled for April 10th. At that meeting, the Board Members will discuss and select which applicants should be interviewed. Also at that meeting, the Union grievance will be discussed (if a response is received from the grievant). Mr. Oliver requested that the Mr. Jacobs be contacted and invited to attend the April 10th meeting.

Approval of the Reports

1. Hangar Storage Report –February 2017

A motion was made by Mr. Bonovetz, supported by Mr. Wasley and carried by unanimous voice vote to approve the hangar storage report as presented and place it on file.

2. Airline Performance Report –February 2017

A motion was made by Mr. Hanson, supported by Mr. Mullard and carried by unanimous voice vote to approve the airline performance report as presented and place it on file.

3. Aviation Fuel Report –February 2017

A motion was made by Mr. Mullard, supported by Mr. Wasley and carried by unanimous voice vote to approve the aviation fuel report as presented and place it on file.

Appropriations

1. Approval of the Claims & Accounts –Accounts Payable & Prepaids

A motion was made by Mr. Bonovetz and supported by Mr. Wasley to approve the accounts payable and prepaids as presented.

Roll Call Vote

Yes: Mr. Mullard, Mr. Wasley, Mr. Bonovetz, Mr. Hanson and Mr. Oliver
No: None

Motion carried.

2. Approval of the Revenue and Expenditure Report –February 2017

A motion was made by Mr. Wasley, supported by Mr. Bonovetz and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

3. Approval to Request FY17 Third Quarter Appropriations from Gogebic County & Iron County

A motion was made by Mr. Bonovetz and supported by Mr. Mullard to authorize the Airport to request the third quarter appropriations from Gogebic County and Iron County.

Roll Call Vote

Yes: Mr. Mullard, Mr. Wasley, Mr. Bonovetz, Mr. Hanson and Mr. Oliver
No: None

Motion carried.

Other Matters

No other matters were discussed.

Public Comment

No public comment.

Adjournment

A motion was made by Mr. Hanson, supported by Mr. Bonovetz and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 5:20 P.M.

Date Approved

Jeff Wasley, Recording Secretary

Minutes submitted by Mindy Prenderville
Confidential Secretary, Gogebic-Iron County Airport