

IRON COUNTY EXTENSION EDUCATION COMMITTEE MEETING
Iron County Courthouse, Hurley, Wisconsin 54534
Tuesday, September 6, 2016

Call to Order: Meeting called to order at 8:30 a.m. by William Thomas.

Roll Call and Introductions: Staff and Committee members introduced themselves and roll call was taken by Extension Office Manager Joyce Gayan. Committee members present: Thomas, Paul Mullard, and Brad Matson. Committee members excused: Opal Roberts and Karl Krall. Also in attendance: Gayan, Neil Klemme, Amy Nosal, Deb Leonard, Darrin Kimbler, Kathy Beeksma, and County Board Chair, Joe Pinardi.

Acknowledge proper meeting posting: Gayan acknowledged proper meeting posting.

Motion to approve meeting minutes for July 14, 2016: Matson moved to approve minutes for July 14, 2016, seconded by Mullard. All in favor.

Public Comment: No Comment.

Motion to approve financial reports:

a) Extension

b) 4-H and Youth Clubs

Committee members received Extension and 4-H and Youth Clubs financial reports through August 31, 2016 in their packets. Mullard moved to approve financial reports for Extension and 4-H & Youth Programs, seconded by Matson. All in favor.

Motion to forward proposed 2016 budget to Finance Committee: Klemme reviewed the proposed 2016 budget for Extension and 4-H and Youth Clubs along with descriptions of line items which Committee members received in their packets. Matson moved to forward the proposed 2016 budget to the Finance Committee, seconded by Mullard. All in favor.

Motion to approve and sign Iron County UW-Extension 133 Contract: Matson moved to approve the Iron County UW-Extension 133 Contract, seconded by Mullard. All in favor. Contract was signed by Thomas, Mullard, Matson and Pinardi as County Representatives. The fifth signature will be obtained at a later date.

Motion to approve horticulture position description and title change: Committee members received copies of Kimbler's revised position description in their packets. Kimbler described how his position has evolved over the past year from a position of answering horticulture questions in the summer to that of an educator and volunteer coordinator throughout the year and requested a title to change from Summer Horticulture Assistant to Horticulture Educator to reflect the changes. Mullard moved to approve the horticulture position description and to change Kimbler's title to that of Horticulture Educator, seconded by Matson. All in favor.

Department Head Report – Klemme discussed the Iron County Family Living position which will be assumed by Beeksma at a 50% appointment, with October 1 as the approximate start date. Beeksma reported on her experience in Ashland County UW-Extension, where she also

served Iron County residents either by residents traveling to Ashland or remotely by telephone or computer. Beeksma's programming includes:

- Financial education (basic budgeting, credit and debt classes, money management coaching)
- Parenting classes
- Relationship education

Klemme also reported that Rick Klemme, Dean of Extension, will be stepping down from his position on November 1, and an interim dean will be appointed.

Motion to convene in a closed session, pursuant to Wisconsin State Statutes 19.85 (c) *“considering the employment . . . of any public employee over which the governmental unit has jurisdiction or exercises responsibility”* for the purposes of interviewing candidates for the position of Iron County UW-Extension Office Manager: Motion made by Mullard, seconded by Matson, to convene in closed session. A roll call vote was taken. Affirming convening in closed session: Thomas, Mullard, Matson, and Pinardi. Nays 0. All in favor.

Motion to reconvene in open session following interviews: Motion made by Matson, seconded by Mullard, to reconvene in open session. A roll call vote taken. Affirming reconvening in open session: Thomas, Mullard, Matson, and Pinardi. Nays 0. All in favor.

Action on hiring Iron County UW-Extension Office Manager: Matson moved to offer the position of Iron County UW-Extension Office Manager to Rebecca Holm, and pending her acceptance, forward on to the Finance Committee, seconded by Mullard. All in favor. Copies of the application packets for the top five candidates will be kept on file for one year.

Schedule Next Extension Education Committee meeting: Next Extension Education Committee meeting will be scheduled at a later date.

Adjourn: Mullard moved to adjourn meeting, seconded by Matson. All in favor. Meeting adjourned at 11:52 a.m.