

**IRON COUNTY EXTENSION EDUCATION COMMITTEE MEETING**  
**North Lakeland Discovery Center, Manitowish Waters Wisconsin 54545**  
**Thursday, July 14, 2016**

**Call to Order:** Meeting called to order at 10:30 a.m. by William Thomas.

**Roll Call:** Roll call was taken by Extension Office Manager Joyce Gayan. Committee members present: Thomas, Opal Roberts, Paul Mullard, and Brad Matson. Committee member excused: Karl Krall. Also in attendance: Gayan, Neil Klemme, Deb Leonard, Amy Nosal, Darrin Kimbler, Interim North Central Region Director Will Andresen, Summer Assistants Felicia Herlevi and Lauren Vinopal, and AHEC Interns Mandi Simes and Mario Maniscalco.

**Acknowledge proper meeting posting:** Gayan acknowledged proper meeting posting.

**Motion to approve meeting minutes for April 27, 2016:** Mullard moved to approve minutes for April 27, 2016, seconded by Matson. All in favor.

**Motion to approve financial reports:**

a) Extension

b) 4-H and Youth Clubs

Committee members received Extension and 4-H and Youth Clubs financial reports through May 31, 2016 in their packets. Roberts moved to approve financial reports for Extension and 4-H & Youth Programs, seconded by Matson. All in favor.

**Public Comment:** Klemme introduced campers and camp staff to discuss their camp experiences. Jackie Bradley and Caleb Londre reported on their experiences as campers at Outpost camp. Tandrell Foster and Emily Strand reported on their experiences as ICSYC counselors. Melissa DiGiorgio, Julia Birdsall and Zane Colassaco reported on their experiences as ICSYC campers. Matson reported as a director at Outpost camp.

**Review position description and salary grade of Extension Office Manager position:**

Klemme discussed the updated position description and salary grade of the Extension Office Manager and requested Committee approval to increase the salary grade of the position from grade 2 to grade 6, which is the salary grade of current Office Manager, Gayan. Matson moved to approve changing the salary grade of Extension Office Manager from salary grade 2 to salary grade 6 and to forward on to the Finance Committee, seconded by Mullard. All in favor. Klemme will arrange to get on the agenda for the next Finance Committee Meeting for their approval.

**Update on staffing of Iron County UW-Extension:** Andresen updated Committee members on staffing of Iron County UW-Extension:

- Klemme will be taking over as Department Head as Andresen takes on his position as Interim North Central Region Director.
- WNEP continues with Leonard as WNEP educator with support from Ashland County, Marathon County and the program area office in Madison.
- Nosal will fill two interim positions – 50% Family Living, funded 100% by WNEP; and 50% CNRED funded 60% by State and 40% by County.

- Direct programming portion of the Family Living position for parenting, financial advising and aging friendly communities anticipated to be filled in the future as an interim 50% position, funded 60% by State; 40% by County.
- Andresen taking the 2-year, 100% administrative position of Interim North Central Regional Director.

**Update on re-organization of Cooperative Extension:** Andresen updated the Committee on the ongoing process of the re-organization of Extension. He reported that the three things we know are:

- We are going to a multi-county area model.
- We know what the areas are.
- We know there will be a local presence.

As far as the timeframe for anticipated actual restructuring, it appears it will be January or later of 2018. The University is advising us to keep our budgets whole at this time as no changes are anticipated.

**Recognition of Committee members William Thomas and Paul Mullard for length of service:** Thomas and Mullard were recognized by Wisconsin Associated County Extension Committees (WACEC) and received plaques for serving on the Ag-Extension-Education Committee for ten years and five years, respectively.

## **Agent Reports**

**4-H Youth Development** – Klemme reported on:

- Recap of ICSYC
- Movie Nights
- TrailBlazer program
- Outpost Camp
- Youth First Impressions Exchange with Weyauwega, Wisconsin
- Presenting on Youth First Impressions at National Community Development Conference

**Community Resource Development** – Andresen reported on:

- Transition from Community Resource Development to position of Interim North Central Region Director
- Broad Band
- Updates on grants:
  - Coastal Management
  - Grocery Store
  - Interstate Falls
- Asset Based Community Development

**Iron County Interim Community Educator** – Nosal reported on:

- Local food impact
- Trails
- Communities Preventing Childhood Obesity (CPCO)
- School Garden
- Eating Healthy and Physical Activity Coalition (EHPAC)

- Feeding Wisconsin
- Coastal Management Grant
- Garden to Market
- Blender Bike upgrade

**Wisconsin Nutrition Education Program** – Leonard updated the Committee on the WNEP program in Iron County.

- Results of teaching in schools
- Food choices and physical activity
- Senior dining sites
- Health Fair at Birch Hill/Bad River
- School in garden

**Horticulture Assistant Report** – Kimbler reported on Master Gardener Volunteer projects:

- Trailhead cleanup
- Garden to Market
- Survey on invasive species
- Master Gardener classes
- Horticulture questions
- Development of Rapid Response Team
- Field trips
- Managing crops at the Iron County Fair with assistance from Master Gardeners
- Master Gardeners will be working together with WNEP

**Department Head Report** – Klemme reported he is learning the ropes of being department head working on updating a position description, will be working on

**Schedule Next Extension Education Committee meeting:** Next Ag-Extension-Education meeting will be scheduled at a later date.

**Adjourn:** Roberts moved to adjourn meeting, seconded by Mullard. All in favor. Meeting adjourned at 11:44 a.m.