

APPROVED

**IT Committee
October 16, 2008**

1. Meeting called to order by Chairman Traczyk. Present: Traczyk, Martinko, Bergman, DeRosso, Nehring, and Prenderville.
2. The Committee acknowledged the meeting had been properly posted and advertised.
3. Motion by Nehring, seconded by Bergman to approve the minutes of the previous meeting. All in favor.
4. Update on CenturyTel proposal. Traczyk has not received the proposal from CenturyTel. Motion by Nehring, seconded by Prenderville to table the CenturyTel proposal. All in favor. Traczyk will contact Moe for the proposal and explain we are under time limitations.
5. Update on Website Design. Traczyk was in contact with the Department of Administration, who offered a template we could follow for a website. There is a \$100 set-up fee and a \$65 monthly fee. They will supply a password for 2 employees to access the website to make changes and upload documents. The committee discussed the importance of a person setting aside time weekly to keep the website current. Motion by Bergman, seconded by Martinko to recommend to the Finance Committee they proceed with a website through the Department of Administration. All in favor.
6. Discuss CDW-G Health Check proposal. Motion by Nehring, seconded by Berg to table until a response is received from CenturyTel. All in favor.
7. Public Comment. Martinko suggested additional changes and deletions to the Computer Usage Agreement. The changes/deletions will be made and the committee will review the Agreement at the December meeting. Corp Counsel will review the final draft of the Computer Usage Agreement.
8. The next meeting will be held on December 9th at 6:00 PM.
9. Motion to adjourn made by Bergman, seconded by Nehring. All in favor.