

**Iron County Information Technology (IT) Committee**  
**August 26, 2008**

1. Meeting called to order by Chairman Traczyk at 6:00 PM. Present: Tom Bergman, Bob Traczyk, Jeff Nehring, Lori Prenderville, and Josh Moe (CenturyTel Account Manager). Absent: Neil Martinko and Dan Rye.
2. The committee recognized the meeting was properly posted.
3. Motion by Nehring, seconded by Bergman to approve the minutes of the previous meeting. All in favor.
4. Josh Moe – What's new in phone systems: Moe explained the telephone system the county is currently using was made in the late 80's and is several generations old. Repairs are extremely difficult because of the age of the system. He suggested the County needs to be looking towards the future and combining voice and data. The three most important advances he suggested the County move towards include: Voice over IP (enables users to make telephone calls over a data network); Power over Ethernet (a system to transfer electrical power, along with data to remote devices in an Ethernet network); and 1 Gig Desktop (Gigabit Ethernet connectivity from the network backbone all the way to individual desktops). Although there would be initial costs to make changes, the County could see substantial savings over time. CenturyTel trains employees on-site to maintain the networks. Moe suggested he perform an audit of our telephone and data systems and make recommendations at no cost to the County. Moe requested the County not take his recommendations to a competing company for a bid. Motion by Nehring, seconded by Bergman to have Moe perform an audit at no cost to the County of the County's telephone and data system and make recommendations. All in favor.
5. Website Design: Motion by Nehring, seconded by Bergman to recommend to the Finance Committee the Finance Committee authorize the IT committee to call for bids for an Iron County website and assess each department a percentage of the charge based on the complexity of that department's design. All in favor.
6. Security Issues: Tabled.
7. Preventative Maintenance: Motion by Prenderville, seconded by Bergman to recommend to the Finance Committee Bergman and Traczyk perform hardware maintenance, i.e. blowing out dust from the towers, cleaning keyboards, on county computers over the winter. All in favor.
8. Anti-virus software: Motion by Bergman, seconded by Prenderville to recommend to the Finance Committee the County purchase the latest version of anti-virus software. All in favor.
9. Discussion regarding presenters using county laptops and possible viruses they may bring into the system. Traczyk will develop a policy regarding this issue.
10. Approve Best Practice Agreement: Prenderville will make additional changes to the agreement and the IT Committee will review and approve at the next meeting.
11. Public Comment: None
12. The next IT meeting will be held October 16<sup>th</sup> at 6:00 PM.
13. Motion to adjourn made by Bergman, seconded by Prenderville. All in favor.