

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
Ironwood, Michigan 49938**

**October 12, 2015
4:15 P.M.**

Call to Order

The meeting was called to order at 4:25 by Chairman Oliver.

The Pledge of Allegiance was recited.

Roll Call

Present: (4) Mr. Kangas, Mr. Mullard, Mr. Pinardi and Mr. Oliver

Absent: (1) Mr. Bonovetz

Staff Present: Mike Harma, Richard Holm and Mindy Prenderville

Approval of the Minutes

1. September 8, 2015—Regular Board Meeting

A motion was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the minutes as presented and place them on file.

Approval of the Agenda

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

Mr. Holm stated that at this point in time, he believes building a hangar should be prioritized over the purchase of a fuel truck.

Recess to View the West Parallel Taxiway Extension

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to recess the meeting to go view the west parallel taxiway extension.

Reconvene

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to resume the meeting; the meeting resumed at 4:45 P.M.

Old Business

1. 2016 Budget—Operating & Capital Outlay

Mr. Harma said that the county appropriation amounts will not increase for the 2016 budget. Mr. Harma explained that at this time, the amount of an increase expected in health insurance expenses is uncertain.

Discussion took place about the uncertainty of the amount of an increase in health insurance expenses; the Airport Board also briefly discussed the EAS bids. Mr. Harma stated he hopes to have more information regarding the EAS bids in December.

A motion was made by Mr. Mullard and supported by Mr. Kangas to accept the 2016 operating budget as presented under the condition that the budget can be amended if needed.

Roll Call

Yes: (4) Mr. Kangas, Mr. Mullard, Mr. Pinardi and Mr. Oliver

No: (0) None

Absent: (1) Mr. Bonovetz

Motion carried.

Chairman Oliver stated that the increase in health insurance expenses can be discussed at a future meeting when more information is available. Chairman Oliver asked that non-union staff wages be discussed at the meeting scheduled for November 9th.

Mr. Harma said that he will not know until November whether or not the apron project scheduled to take place in 2016 will be happening. A brief discussion took place regarding the 2016 Capital Outlay budget; it was decided that the Capital Outlay budget will be further discussed at the meeting in November.

New Business

1. Employee Training

Mr. Harma told the Airport Board members that effective October 10, 2015, Mr. Pusakulich has stepped down as the Fire Chief and Mr. St. Vincent will be the Fire Chief, Mr. St. Vincent is also now an Airport Security Coordinator.

Mr. Harma said that the appropriate wage adjustments have been made and submitted to the payroll department at the courthouse.

Mr. Harma stated that Mr. Richter had attended a wildlife training course with Mr. Harma at the end of September. Discussion took place regarding the increase another employee received when he completed the wildlife training course.

A motion was made by Mr. Kangas and supported by Mr. Mullard to increase Mr. Richter's wage by \$1.00/hour once he has completed all of the necessary wildlife training.

Roll Call

Yes: (4) Mr. Kangas, Mr. Mullard, Mr. Pinardi and Mr. Oliver

No: (0) None

Absent: (1) Mr. Bonovetz

Motion carried.

2. Equipment Purchases

A lengthy discussion took place regarding the need for a more reliable courtesy vehicle at the airport.

Mr. Kangas said that Gogebic County Transit will be accepting bids for their full-size van within the next couple of months. Mr. Kangas said he would speak to Jim Mildren to get a rough estimate of how much Gogebic County Transit is expecting to sell their van for.

Mr. Harma told the Board members that the truck that is used for airport ground operations is a 1996. He suggested another option for the Board to consider might be to purchase an extended cab that could be used as a courtesy vehicle and also for airport ground operations. The Board requested that Mr. Harma check into the cost of an extended cab and present this again at the meeting in November.

Mr. Harma then presented some pictures and information of a 2,200 gallons fuel truck he went and looked at a couple of weeks prior to the meeting. Discussion took place regarding the current fuel trailer that is being used, safety hazards, FAA compliance issues and the cost of the truck, which Mr. Harma estimated would be approximately \$40,000 (this would include the truck being delivered to the airport).

Mr. Pinardi suggested the fuel truck be inspected and an offer be made on the fuel truck pending inspection approval.

Mr. Harma said that he would arrange for a mechanic from Caterpillar to inspect the fuel truck.

A motion was made by Mr. Kangas and supported by Mr. Mullard to allow Mr. Harma to make an offer on the fuel truck (pending inspection approval) and purchase the fuel truck if the inspection goes well.

Roll Call

Yes: (4) Mr. Kangas, Mr. Mullard, Mr. Pinardi and Mr. Oliver

No: (0) None

Absent: (1) Mr. Bonovetz

Motion carried.

3. Airport Zoning

Mr. Harma explained that an antenna tower is being constructed in Bessemer; Mr. Harma said he received a determination of no hazard to air navigation notice from the FAA. Discussion took place regarding information

Mr. Harma received from Mr. Smith, an aviation planning and zoning specialist (MDOT).

A letter needs to be sent to Gogebic County and Iron County requesting two officials from each county be appointed to the Airport Zoning Board to serve a two year term; Mr. Smith will serve as the fifth member of the Airport Zoning Board.

Manager's Report

Mr. Harma told the Airport Board Members that there are currently three students taking flight lessons.

Mr. Harma also told the Airport Board Members that there is some land near the VOR that has been leased to the FAA by Ms. Mirja Hoeft in the past. Ms. Hoeft no longer wants to lease the property to the FAA but may be willing to sell the property.

A lengthy discussion took place regarding the worth of the land. Mr. Oliver suggested that Mr. Harma contact the Gogebic County Forestry Department and request they view the land and give an approximate value of the land.

Mr. Harma said he will look into this matter some more.

Mr. Kangas asked Mr. Harma if a matter regarding the top soil for the taxiway project was taken care of.

Mr. Harma said he spoke with the engineer and the contractor and believes the matter has been resolved; he continued by saying the issue is out of the airport's hands.

Approval of the Reports

1. Hangar Storage Report—September 2015

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the hangar storage report as presented and place it on file.

2. Airline Performance Report—September 2015

A motion was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the airline performance report as presented and place it on file.

3. Aviation Fuel Report—September 2015

Mr. Mullard questioned the gallon shortage for September.

A motion was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the aviation fuel report as presented and place it on file.

Appropriations

1. Approval of the Claims & Accounts—Accounts Payable & Prepaids

A motion was made by Mr. Mullard and supported by Mr. Kangas to approve the accounts payable and prepaids as presented.

Roll Call

Yes: (4) Mr. Kangas, Mr. Mullard, Mr. Pinardi and Mr. Oliver

No: (0) None

Absent: (1) Mr. Bonovetz

Motion carried.

2. Approval of the Revenue & Expenditure Report—September 2015

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

Other Matters

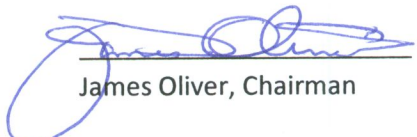
Mr. Harma asked about Mr. Nasi resigning from the Iron County Board.

Mr. Pinardi said that he will take Mr. Nasi's position on the Airport Board until the election in April, 2016.

Adjournment

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 6:03 P.M.

11/9/15
Date Approved


James Oliver, Chairman