

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
Ironwood, Michigan 49938**

**August 11, 2014
4:30 P.M.**

Call to Order

Chairman Oliver called the meeting to order at 4:30 P.M.

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Nasi, Mr. Bonovetz, Mr. Kangas, Mr. Mullard and Mr. Oliver

Absent: (0) None

Also Present: Mike Harma (Airport Manager) and Mindy Prenderville (Airport Secretary)

Approval of the Minutes

1. July 14, 2014 – Regular Board Meeting

A MOTION was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the minutes as presented and place them on file.

Approval of the Agenda

Mr. Kangas stated that he would like to add "Workers' Compensation" to the "Other Matters" section of the agenda.

A MOTION was made by Mr. Mullard, supported by Mr. Nasi and carried by unanimous voice vote to approve the agenda as presented, with the addition of "Workers' Compensation".

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

No citizens wishing to address the Airport Board.

Old Business

1. Airport Day – Mr. Harma discussed the different events and activities scheduled to take place on "Airport Day". The need for tables and picnic tables was discussed; Mr. Kangas said he could get at least 6 picnic tables from the fairgrounds. Mr. Harma explained that he is trying to get tables from the American Legion in Hurley; Mr. Nasi said he would help haul tables.
2. Zero-Turn Lawn Mower – Mr. Harma provided each Board Member with a list of quotes that he received from different businesses. Discussion took place.

A MOTION was made by Mr. Mullard and supported by Mr. Nasi to purchase a zero-turn lawn mower from The Toro Company.

Roll Call

Yes: (5) Mr. Nasi, Mr. Bonovetz, Mr. Kangas, Mr. Mullard and Mr. Oliver

No: (0) None

Motion carried.

3. Jet Fuel Truck – Mr. Harma explained to the Board Members that he has been checking into prices of a 3,000 gallon jet fuel truck; the trucks Mr. Harma has been checking into are located in Kansas City. Mr. Harma told the Board Members that a local pilot is willing to fly Mr. Harma to Kansas City to look at these fuel trucks; the airport would be responsible for paying the fuel costs and the cost of a motel.

A MOTION was made by Mr. Bonovetz, supported by Mr. Nasi and carried by unanimous voice vote to authorize Mr. Harma to fly to Kansas City to look at the fuel trucks.

4. Taxiway Construction Project – Mr. Harma told the Board Members he had voiced some concerns he had with the blacktop, the State of Michigan and an engineer from Mead & Hunt will be at the airport on Thursday, August 14th to inspect the blacktop.
5. Energy Solutions – Mr. Harma gave each Board Member a handout which included the breakdown of costs and amount of future savings if the airport chooses to install new lighting systems in various buildings located on the airport grounds. Mr. Harma said funding for this project would be paid for with money budgeted for “Building Improvements”.

A MOTION was made by Mr. Bonovetz and supported by Mr. Nasi to install new lighting systems in various buildings located on the airport grounds, at the Manager’s discretion.

Roll Call

Yes: (5) Mr. Nasi, Mr. Bonovetz, Mr. Kangas, Mr. Mullard and Mr. Oliver

No: (0) None

Motion carried.

New Business

1. Propane Bids – Mr. Harma told the Board Members that the airport requested bids for 17,000 gallons of propane for the 2014 – 2015 winter season.

A MOTION was made by Mr. Kangas, supported by Mr. Bonovetz and carried by unanimous voice vote to open the propane bids that were submitted.

Bids were received from Stempihar, Inc., Hilgy’s LP Gas, Inc., Midland Services, Inc., Ritchie Lakeland Oil & Propane and AmeriGas. A brief discussion took place.

A MOTION was made by Mr. Bonovetz and supported by Mr. Kangas to accept the propane bid submitted by Midland Services, Inc. for the 2014 – 2015 winter season.

Roll Call

Yes: (5) Mr. Nasi, Mr. Bonovetz, Mr. Kangas, Mr. Mullard and Mr. Oliver

No: (0) None

Motion carried.

2. Reschedule September 2014 Board Meeting

A MOTION was made by Mr. Bonovetz, supported by Mr. Nasi and carried by unanimous voice vote to reschedule the September Airport Board meeting to be held on September 2nd, rather than September 8th.

3. Quarterly Mileage Reimbursement – Mr. Harma asked if the Board Members (Gogebic County) would be okay with receiving mileage reimbursement checks on a quarterly basis, rather than monthly. All of the Board Members agreed that quarterly reimbursements would be fine.

4. AIP Review – Mr. Harma said at the conference he is attending in September, he will also be attending the annual MAP meeting. Mr. Harma gave each Board Member a handout describing projects that will take place or are proposed to take place at the airport from 2015 through 2021.

A MOTION was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the plan presented by Mr. Harma, with the understanding that changes to this plan can be made in the future, if necessary.

5. Garbage Disposal Contract – Mr. Harma told the Board Members that only one bid was received for providing garbage disposal services to the airport; the bid was received from Gogebic Range Solid Waste Authority. Mr. Harma explained that months ago, Waste Management said the rates would stay basically the same as they are currently.

A MOTION was made by Mr. Bonovetz, supported by Mr. Kangas and carried by unanimous voice vote to accept the bid submitted by Gogebic Range Solid Waste Authority.

Manager's Report

A brief discussion took place about an airport employee who had been injured during work and will now be out of work until he receives a "clean bill of health". Mr. Harma said that because of this employee not being able to work, Mr. Richter will be working approximately 72 hours per pay period.

Mr. Harma briefly discussed Air Choice One, stating that they are doing well. Mr. Harma also briefly spoke about the Iron County and the Gogebic County Fairs.

Mr. Harma then spoke about the possibilities of building another hangar on the airport grounds. A lengthy discussion took place; the Board Members requested that Mr. Harma speak to Ms. Pertile about the possibilities of financing and that Mr. Harma get some specs together and get some ideas as to what it would cost to build a new hangar.

Approval of the Reports

1. Hangar Storage Report – July 2014

A MOTION was made by Mr. Bonovetz, supported by Mr. Kangas and carried by unanimous voice vote to approve the hangar storage report as presented and place it on file.

2. Airline Performance Report – July 2014

A MOTION was made by Mr. Kangas, supported by Mr. Nasi and carried by unanimous voice vote to approve the airline performance report as presented and place it on file.

3. Aviation Fuel Report – July 2014

A MOTION was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the aviation fuel report as presented and place it on file.

Appropriations

1. Approval of the Claims & Accounts – Accounts Payable & Prepaids

A MOTION was made by Mr. Kangas and supported by Mr. Bonovetz to approve the accounts payable and prepaids as presented.

Roll Call

Yes: (5) Mr. Nasi, Mr. Bonovetz, Mr. Kangas, Mr. Mullard and Mr. Oliver

No: (0) None

Motion carried.

2. Approval of the Revenue & Expenditure Report – July 2014

A MOTION was made by Mr. Bonovetz, supported by Mr. Mullard and carried by unanimous voice vote to approve the revenue and expenditure report as presented and place it on file.

Other Matters

1. Workers' Compensation

Mr. Kangas explained that none of the Board Members were aware of an injury that occurred at the airport. Mr. Kangas also commented on the length of time it took before the injury was reported to the Administrator's office; the number of injuries happening at the airport was also discussed. Discussion took place regarding how workplace injuries should be handled, including medical care (Manager's discretion) and sending an accident report to the Administrator's office as soon as possible.

Mr. Kangas stated that he would like Mr. Harma to have each of the employees participate in safety meetings throughout the year. Also, a representative from Workers' Compensation will be in town in a couple of months and will be visiting the airport.

Public Comment

No public comment.

Adjournment

A MOTION was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 6:33 P.M.

10/13/14
Date Approved


Jim Oliver, Chairman