

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
Ironwood, Michigan 49938**

**April 7, 2014
4:30 P.M.**

Call to Order

Chairman Oliver called the meeting to order at 4:30 P.M.

The Pledge of Allegiance was recited.

Roll Call

Present: (4) **Mr. Nasi, Mr. Kangas, Mr. Mullard and Mr. Oliver**

Absent: (1) **Mr. Bonovetz**

Also Present: Mike Harma (Airport Manager), Mr. Pinardi (Iron County Board of Supervisors Chairman) and Mindy Prenderville (Airport Secretary)

Approval of the Minutes

1. March 10, 2014—Regular Board Meeting

A MOTION was made by Mr. Kangas, supported by Mr. Nasi and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A MOTION was made by Mr. Mullard, supported by Mr. Nasi and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

No citizens wishing to address the Airport Board.

Old Business

1. Part-time Job Applications

It was agreed that Mr. Harma and the Airport Board would interview four applicants on April 22, 2014; beginning at 4:30 P.M, scheduling each interview to last 15 minutes. Once Mr. Harma has selected the four applicants he would like interviewed, Mr. Oliver requested Mr. Harma provide each Board Member with copies of the four applicants resumes and applications, allowing the Board Members to review this information before the day of the interviews.

A brief discussion took place in regards to having Mr. St. Vincent become a full-time employee; a part-time employee will then work 20-24 hours a week; this is all dependent on Air Choice One being selected as the air service provider at the GICA.

2. Advertising Grant—MI. Air Service Program Grant

Mr. Harma provided each Board Member with a handout which shows the changes Mr. Harma would like to make to the TSA baggage check area at the terminal building. Mr. Harma said the 2014-2015 grant money can be split between the necessary remodeling of the terminal building and advertising. Mr. Harma explained his reasoning as to why the remodeling at the terminal building was necessary and what benefits it would provide.

A MOTION was made by Mr. Mullard, supported by Mr. Nasi and carried by unanimous voice vote to allow Mr. Harma to go ahead with the remodeling project, with expenses not to exceed \$5,000.00.

3. Efficiency United Lighting Upgrade Program—Audit Update

Mr. Harma stated that he has not received an estimate yet but plans on most of the work being done “in house”; he then said the Airport would need to hire out for the replacement of the street lights and the building lights.

New Business

1. Airport Day (Date and Musical Entertainment)

Discussion took place regarding whether or not the extra activities such as the craft show, train rides, bounce house, etc. would be at this year's event. A lengthy discussion then took place about Young Eagle airplane rides and commercial airplane rides.

Mr. Harma notified the Airport Board that Megan Volaski had contacted the Airport and was interested in being considered to provide musical entertainment at this year's event. A brief discussion took place about the possibility of a live broadcast by one of the local radio stations rather than live music; food vendors were also discussed.

September 6, 2014 is the date that was selected for Airport Day.

Manager's Report

1. Airline Update

Mr. Harma had no update; Mr. Mullard requested that each Board Member be contacted as soon as possible once Mr. Harma does have information regarding the airline situation.

2. Advertising Grant

The 2013-2014 advertising grant is for the amount of \$25,000.00. Mr. Harma expressed that he would like to request an extension of this grant. Mr. Kangas suggested requesting an extension through 2014, the Board agreed.

3. 139 Inspection

Mr. Harma told the Airport Board that the inspector only had a couple concerns; overall, the inspection went well.

4. Wisconsin Aviation Conference

A MOTION was made by Mr. Kangas, supported by Mr. Nasi and carried by unanimous voice vote to allow Mr. Harma to attend the Wisconsin Aviation Conference on May 6th and 7th.

A brief discussion took place regarding how much of the taxiway project needs to be completed.

Approval of the Reports—February 2014

1. Hangar Storage Report—February 2014

A MOTION was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the hangar storage report as presented.

2. Enplanement & Deplanement Report—February 2014

A MOTION was made by Mr. Kangas, supported by Mr. Nasi and carried by unanimous voice vote to approve the enplanement and deplanement report as presented.

3. Aviation Fuel Report—February 2014

A MOTION was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the aviation fuel report as presented.

Approval of the Reports—March 2014

1. Hangar Storage Report—March 2014

A MOTION was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the hangar storage report as presented.

2. Airline Performance Report

- Flight Completion & On Time Performance Data—February & March 2014
- Cancellation Causes for Arrivals & Departures—February & March 2014
- Enplanement & Deplanement Report—March 2014

A MOTION was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the airline performance reports as presented.

3. Aviation Fuel Report—March 2014

A MOTION was made by Mr. Mullard, supported by Mr. Nasi and carried by unanimous voice vote to approve the aviation fuel report as presented.

Appropriations

1. Approval of the Claims & Accounts—Accounts Payable & Prepaids

A **MOTION** was made by Mr. Kangas and supported by Mr. Mullard to approve the accounts payable and prepaids as presented.

Roll Call

Yes:	(4)	Mr. Nasi, Mr. Kangas, Mr. Mullard and Mr. Oliver
No:	(0)	None
Absent:	(1)	Mr. Bonovetz

Motion carried.

2. Approval of the Revenue & Expenditure Report—March 2014

A **MOTION** was made by Mr. Nasi, supported by Mr. Kangas and carried by unanimous voice vote to approve the revenue and expenditure report as presented.

Other Matters

No other matters were discussed.


Public Comment

No public comment.

Adjournment

A **MOTION** was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 5:35 P.M.

5/12/14
Date Approved


Jim Oliver, Chairman

**Gogebic-Iron County Airport
Special Board Meeting Minutes**

**Gogebic-Iron County Airport
Ironwood, Michigan 49938**

**April 22, 2014
4:30 P.M.**

Call to Order

Chairman Oliver called the meeting to order at 4:30 P.M.
The Pledge of Allegiance was recited.

Roll Call

Present: (4) **Mr. Mullard, Mr. Bonovetz, Mr. Kangas and Mr. Oliver**
Absent: (1) **Mr. Nasi**

Also Present: Mr. Curt Myers (B-47 Crash Site Preservation Rep.), Mike Harma and Mindy Prenderville

Approval of the Agenda

A motion was made by Mr. Kangas, supported by Mr. Bonovetz and carried by unanimous voice vote to approve the agenda as presented.

A brief discussion took place regarding the interview process.

Part-time Operations Position Interview

- Todd Richter Q&A took place, light discussion.
- Keith Tippet Q&A took place, light discussion.

Immediately following the interviews, the Airport Board heard a presentation from Mr. Myers, regarding the B47 Crash Site Preservation Project.

Review/Select Applicant

Discussion took place regarding Air Choice One and when airline service would begin at the GICA.

The Airport Board members discussed the strengths and weaknesses of each candidate that interviewed for the part-time operations position.

A motion was made by Mr. Bonovetz and supported by Mr. Mullard to offer the job position to Mr. Todd Richter; with a start date of mid-May at the Manager's discretion.

Roll Call

Yes: (4) **Mr. Mullard, Mr. Bonovetz, Mr. Kangas and Mr. Oliver**
No: (0) **None**
Absent: (1) **Mr. Nasi**

Motion carried.

Discussion took place about fingerprinting the airport employees. Mr. Oliver and Mr. Kangas said they would get more information.

ARFF Training Contract & West Parallel Taxiway Extension Design Contract

A motion was made by Mr. Bonovetz, supported by Mr. Kangas and carried by unanimous voice vote to forward the above mentioned contracts to the Gogebic County Board and request each contract be signed by the Chairman Gerovac.

Other Matters

Mr. Mullard requested that the non-union employee's wages be discussed at the regular Board meeting in May.

Public Comment

No public comment.

Adjournment

A motion was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 6:15 P.M.

5/12/14
Date Approved


Jim Oliver, Chairman