

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
Ironwood, Michigan**

**March 10, 2014
4:30 P.M.**

Call to Order

Chairman Oliver called the meeting to order at 4:30 P.M.

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Mullard, Mr. Nasi, Mr. Bonovetz, Mr. Kangas and Mr. Oliver

Absent: (0) None

Also Present: Mike Harma and Mindy Prenderville

Approval of the Minutes

1. February 10, 2014—Regular Board Meeting

A motion was made by Mr. Mullard, supported by Mr. Kangas and carried by unanimous voice vote to approve the minutes as presented.

2. February 13, 2014—Public Hearing/Special Board Meeting

A motion was made by Mr. Bonovetz, supported by Mr. Mullard and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Bonovetz, supported by Mr. Kangas and carried by unanimous voice vote to approve the minutes as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

No citizens wishing to address the Airport Board.

Old Business

1. EAS Bids/Service

Mr. Harma presented each Board Member with a copy of the letter that was sent to the Department of Transportation communicating that the GICA Board recommends Air Choice One be selected to provide airline service at the GICA.

2. Union Contract Supplement/ Contract Corrections

Mr. Harma explained the reason for the letter of agreement.

A brief discussion took place in regards to “Article 32-b” of the letter of agreement; also discussed was “Appendix A-Classifications and Rates of Pay”.

Mr. Mullard questioned if the call-out fee had been raised, as discussed at a previous meeting. Mr. Harma answered that he is preparing a fee schedule.

A lengthy discussion took place about the airport’s hours of operations and the possible need to hire a part-time employee, if Air Choice One is selected to provide air service at the GICA.

Mr. Harma explained that the Michigan Aeronautics Commission has a grant available which provides funding (up to \$2,000) for ARFF training; if a part-time employee is hired, that person is required to participate in ARFF training.

Conversation also took place regarding how the 2014 budget would be affected by not having an airline service for an unknown amount of time.

A motion was made to authorize Chairman Oliver to sign a resolution to request \$2,000 from the grant being provided by the Michigan Aeronautics Commission, to be used for ARFF training expenses.

Roll Call

Yes: (5) Mr. Mullard, Mr. Nasi, Mr. Bonovetz, Mr. Kangas and Mr. Oliver

No: (0) None

Motion carried.

3. Non Union Employees Review/Compensation

Discussion took place regarding a salary increase that Mr. Harma was to receive after providing one year of service at the airport. The Airport Board then discussed wage increases for the Airport Manager and Secretary that had been discussed at a prior meeting, and budgeted for. Due to the uncertainty of airline service at the GICA, Mr. Oliver suggested that this be discussed again, once airline service begins at the GICA.

A motion was made by Mr. Bonovetz, supported by Mr. Nasi and carried by unanimous voice vote to authorize a \$1,000 salary increase be awarded to Mr. Harma, effective January 1, 2014.

New Business

1. Michigan Air Service Program Grant

Mr. Harma informed the Airport Board that there is a grant available for capital improvement and equipment funding. Mr. Harma explained a privacy issue occurring in the TSA section of the terminal; he would like to apply for this funding and use the money to take the necessary actions to resolve the privacy issue.

Mr. Harma explained that this grant is through the same program that we received a \$25,000 advertising grant through and stated he was going to ask Ralph Sims (M-DOT) if some of the advertising money that we have already been awarded could be used towards capital improvement projects.

2. Efficiency United Lighting Upgrade Program

Mr. Harma said he spoke with a representative from Efficiency United about the lighting at the airport. Some of the lights are obsolete and through this program the costs to upgrade the lights would be reduced by 50%.

A motion was made by Mr. Kangas, supported by Mr. Nasi and carried by unanimous voice vote to have the Efficiency United representative do an audit of the airport's lights and provide a quote as to how much it would cost to upgrade the lights.

3. Advertise Part-Time Employee

A motion was made by Mr. Mullard, supported by Mr. Bonovetz and carried by unanimous voice vote to advertise, in the local newspapers and on the airport's website, a part-time job opening at the airport.

Manager's Report

1. MAAE Meeting

Mr. Harma stated the next MAAE conference will be held in September. A brief discussion took place.

Approval of the Reports

A motion was made by Mr. Kangas, supported by Mr. Bonovetz and carried by unanimous voice vote to table the approval of the reports. Reports for the month of February will be presented for approval at the next regular meeting, which will be held on April 14, 2014.

Appropriations

1. Approval of the Claims & Accounts—Accounts Payable & Prepaids

A motion was made by Mr. Mullard and supported by Mr. Nasi to approve the accounts payable and prepaids as presented.

Roll Call

Yes: (5) Mr. Mullard, Mr. Nasi, Mr. Bonovetz, Mr. Kangas and Mr. Oliver

No: (0) None

Motion carried.

2. Approval of the Revenue & Expenditure Report—February 2014

A **motion** was made by Mr. Bonovetz, supported by Mr. Kangas and carried by unanimous voice vote to approve the revenue and expenditure report as presented.

Other Matters

A brief discussion took place regarding traveling for work, whether mileage should be claimed or fuel should be charged to the county credit card.

Public Comment

No public comment.

Adjournment

A **motion** was made by Mr. Kangas, supported by Mr. Bonovetz and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 6:05 P.M.

4/7/14
Date Approved


Jim Oliver, Chairman