

IRON COUNTY "IT" COMMITTEE  
MEETING MINUTES  
MONDAY FEBRUARY 24TH 2014

The Iron County "IT" Committee met on Monday, February 24th, 2014 at 4:00 pm in the Iron County Board Room of the Iron County Courthouse, Hurley, Wisconsin.

Attendance: Tom Bergman, Neil Martinko, Opal Roberts, Carolyn Kolson-Janov, Dan Soine, Elliot Kerwin, Eric Ritter (Computer Doctors)

TB called the meeting to order at 4:05 pm. He acknowledged the posting of the meeting.

OR made a motion to approve the September meeting minutes. CKJ seconded. Motion carried.

The agenda was adjusted to talk about items in their order of dependency.

Sheriff's Department:

In January, the Deputies removed LogMeIn from the computers that they could. ER contacted Sheriff Furyk, who passed him to Deputy Starkey. Deputy Starkey told him they were "tightening security". The removal of this tool will lead to higher costs and slower times for servicing because a tech will need to schedule a time to travel to the Sheriff's Dept. ER says LogMeIn has immutable access logs. CKJ asked if the Computer Doctors has background checks on the employees. Yes, in MI. Will get WI if we want. CKJ says they might be able to go through the Human Services Dept for lower cost. TB says he will talk with Sheriff Furyk about any concerns they might have. OR asked about E-911. ER says the Computer Doctors would need to know about anything that touches what they need to service.

Email Switch:

ER said he would need to contact each Dept Head to discuss the features of they new Spamssoap service to see what options they would need. He is planning to switch service on a Friday after the Courthouse closes, then watch the service over the weekend. There will be a redirect from Web.com to Spamssoap to hopefully catch any straggler emails. On Monday, they will handle any problems that crop up when the workday starts. ER will give an info sheet to TB to send to the Dept Heads.

PC Replacements:

Will need to contact Dept Heads about priority for switching. Info will be sent at the same time as the email info. We need to pick a hardware provider. The more, similar machines we order at once, the better the price will be. We have been ordering Lenovos lately due to price. CKJ says her employees like the Toshiba laptops they currently have. We will want Windows 7 Pro, which Microsoft will support until 2020. There is no policy for selling off old computers. Specific hard-drives will need to be securely wiped before decommissioning.

Other Business:

There was some discussion on calls CKJ and TB received about scanning and archiving documents. Human Services has need to keep some documents *in perpetuity*. The big concerns would be where are the documents scanned, where are the archives stored, and how are the archives accessed. We would not want a vendor-locked service. This will be brought up at a future meeting to discuss the County's needs.

There was some discussion on the non-existent email retention policy.

There was no Public Comment.

The next meeting was tentatively set for March 24th.

EK made a motion to adjourn. OR seconded. Motion carried. TB adjourned the meeting at 6:30 pm.

These Minutes were approved at the March 24th meeting.