

# **Gogebic-Iron County Airport**

## **Regular Board Meeting Minutes**

**Gogebic-Iron County Airport**  
**Ironwood, MI 49938**

**August 12, 2013**  
**4:30 P.M.**

### **Call to Order**

Chairman Oliver called the meeting to order at 4:30 P.M.

The Pledge of Allegiance was recited.

### **Roll Call**

**Present:** (9) **Ms. Scorse, Mr. Siirila, Mr. Berg, Mr. Kangas, Mr. Morin, Mr. Mullard  
Mr. Nasi, Mr. Novak, and Mr. Oliver**

**Absent:** (0)

**Staff Present:** Mike Harma and Mindy Prenderville

**Others Present:** Marti Armata (Great Lakes Airlines)

### **Approval of the Minutes**

- July 9, 2013—Regular Board Meeting

**A motion** was made by Mr. Mullard, supported by Mr. Siirila and carried by unanimous voice vote to approve the minutes with the correction of the word “pile”, which should be “pole”.

- July 16, 2013—Fly-In/Marketing Committee Meeting

**A motion** was made by Ms. Scorse, supported by Mr. Nasi and carried by unanimous voice vote to approve the minutes with the addition of “ a question was raised as to whether or not the 50/50 raffles need to be approved by the full board” under the “Gogebic and Iron County Fairs” heading.

### **Approval of the Agenda**

**A motion** was made by Mr. Kangas, supported by Mr. Morin and carried by unanimous voice vote to approve the agenda as presented.

### **Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

No citizens wishing to address the Airport Board.

### **Chairman’s Report**

No report.

### **Manager’s Report**

Mr. Harma spoke about the taxiway project and informed the Board that the closure dates may be changed; he would know more by the end of the week.

Mr. Harma told the Board that the terminal building had been struck by lightning again and an insurance claim will be filed once all of the invoices for repairs and replacements have been received.

- **Contracts to be Approved/Signed**

Mr. Harma explained the four contracts that need to be approved for signature.

- **Propane Bids Opening**

**A motion** was made by Mr. Kangas, supported by Mr. Siirila and carried by unanimous voice vote to open the propane bids.

**A motion** was made by Mr. Mullard, supported by Mr. Nasi and carried by unanimous voice vote to not accept the propane bid that was postmarked and received after the July 31<sup>st</sup> due date.

Midland Services, Inc. bid 7,500 gallons at a guaranteed price of \$1.24 per gallon.

Ritchie Lakeland Oil & Propane bid 7,500 gallons at a guaranteed price of \$1.199 per gallon.

A brief discussion took place.

**A motion** was made by Mr. Siirila, supported by Mr. Kangas and carried by unanimous voice vote to accept the bid from Ritchie Lakeland Oil & Propane.

- **MAAE Fall Conference (September 9-13, 2013 in Traverse City)**

**A motion** was made by Mr. Mullard, supported by Mr. Kangas and supported by voice vote to approve Mr. Harma to attending the MAAE Fall Conference.

Mr. Harma requested a credit limit increase on his county credit card.

**A motion** was made by Mr. Siirila and supported by Mr. Kangas to request a credit limit increase for Mr. Harma at the next Gogebic County Board meeting.

Discussion took place. **Motion rescinded.** This request will be discussed at the next regular Airport Board meeting.

- **Contracts to be Approved/Signed:**

**A motion** was made by Mr. Kangas, supported by Mr. Morin and carried by unanimous voice vote to forward the MDOT Contract for Aircraft Rescue and Firefighting Training and MDOT Contract for Airport Authority or Eligible Government Agency Airport Awareness Projects to the Gogebic County Board to be signed by Chairman Siirila upon approval of the Gogebic County Board.

**A motion** was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to approve the Mike Keating Engagement Contract be signed by Mr. Harma.

**A motion** was made by Mr. Kangas, supported by Mr. Siirila and carried by unanimous voice vote to approve the Western U.P. Substance Abuse Services Coordinating Agency Contract be signed by Mr. Harma.

- **2014 Operating and Capital Outlay Budgets**

A Finance Committee meeting needs to be scheduled to discuss the budgets.

### **Approval of the Reports**

1. Hangar Storage Report—July 2013

**A motion** was made by Mr. Mullard, supported by Mr. Nasi and carried by unanimous voice vote to approve the hangar storage report as presented.

2. Airline Performance Report—July 2013

**A motion** was made by Mr. Siirila, supported by Mr. Morin and carried by unanimous voice vote to approve the airline performance report as presented.

3. Aviation Fuel Report—July 2013

**A motion** was made by Mr. Siirila, supported by Mr. Mullard and carried by unanimous voice vote to approve the aviation fuel report as presented.

### **Appropriations**

1. Approval of the Claims and Accounts: Accounts Payable and Prepaids

**A motion** was made by Mr. Mullard and supported by Mr. Nasi to approve the accounts payable and prepaids as presented.

### **Roll Call**

**Yes: (9) Ms. Scorse, Mr. Siirila, Mr. Berg, Mr. Kangas, Mr. Morin, Mr. Mullard, Mr. Nasi  
Mr. Novak and Mr. Oliver**

**No: (0)**

### **Motion carried.**

2. Approval of the Revenue and Expenditure Report—July 2013

**A motion** was made by Mr. Siirila, supported by Mr. Morin and carried by unanimous voice vote to approve the revenue and expenditure report as presented.

### **Other Matters**

Ms. Scorse discussed the positive feedback she received at the Gogebic County Fair and the Iron County Fair.

The number of tables that will be needed for the Fly-In/Airport Day was discussed. Mr. Kangas will be getting tables from the Gogebic County fairgrounds as he has done in the past. Tables will also be borrowed from the Ironwood Township building.

Mr. Oliver suggested advertising how to book a flight once the advertising grant is in effect.

Mr. Novak said he would like a policy manual created for the airport employees. He requested this be on the September agenda.

Mr. Mullard requested Ms. Prenderville check into having the Airport Board meeting minutes posted on the Iron County website.

### **Public Comment**

No public comment.

### **Adjournment**

**A motion** was made by Mr. Kangas, supported by Mr. Mullard and carried by unanimous voice vote to adjourn the meeting. The meeting adjourned at 5:15 P.M.

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Date Approved

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James Oliver, Chairman