

FINANCE COMMITTEE MINUTES
APRIL 11, 2013

Meeting called to order by Chairperson Roberts at 8:00 AM.

Pledge of Allegiance was recited.

Roll call taken, Present: Roberts, Prospero, Innes, Thomas and Kichak. Absent: None.

Clerk Mike Saari certified that the meeting was properly called and posted.

Motion by Prospero, seconded by Innes to approve minutes of March 14, 2013 as presented. All aye. Motion carried.

CLERK'S REPORT:

Clerk reported that a check from the IRS for federal gas tax for 2011 in the amount of \$1,604.00 will be forthcoming in the next few weeks. Clerk called IRS asking why he didn't receive a check in 2012. Problem was rectified and check should be coming.

Clerk told committee he will eliminate software on phone system to bill each department and save \$375/year in yearly maintenance fees. All phone bills will be charged to courthouse account for 2014.

Question arose on GAL charges for last month. Clerk told committee charges were very high on this court case because of highly contested divorce with children involved. Each parent paid \$300 deposit and are on a payment plan for GAL charges amounting to over \$3,700.00.

Question arose on \$1,239.60 spent by Human Services on computer paper. Clerk told committee that Human Services orders a pallet of paper at a time to get the cheapest price.

Question arose on curb side pickup charges in City of Montreal last month. Clerk told committee that this was a partial payment to reimburse city for expenses incurred with pick up in their city. In the past the recycling grant dollars would cover the entire amount but funds have declined.

PUBLIC COMMENT: None.

Discussion was held on a \$50 charge for coroner signing of death certificate. Committee would like more information. Motion by Prospero, seconded by Kichak to postpone item to later date and place on next Finance agenda. All aye. Motion carried.

Discussion was held on part-time help in Sheriff's Department to clean offices. Clerk will speak with Bill Nasi about cleaning for the Sheriff.

Discussion held on what committee actually hires new employees for the county. Motion by Innes, seconded by Kichak to have committees interview candidates then recommend the best candidate to the Finance/Personnel committee for actual hiring. All aye. Motion carried.

Clerk told committee that courthouse personnel has all agreed to take a day of vacation on July 5th which is a Friday if the courthouse could be closed on Thursday the 4th and Friday the 5th. Clerk told committee that the last time the calendar was the same the courthouse was closed the 4th and the 5th with the Finance committees blessing. Motion by Kichak, seconded by Thomas to close courthouse on Friday, July 5th as long as all employees use a vacation day or the employee will get their pay docked for the day. All aye. Motion carried.

Discussion was held on salary for Heather Palmquist as new Director of Land Conservation Department. Motion by Prospero, seconded by Innes to set starting salary at \$45,000.00 per year, increase to \$46,000.00 after 6 month probation period and increase to \$47,000.00 after one full year. No other raise will be added on January 01, 2014. All aye. Motion carried.

Motion by Innes, seconded by Thomas to approve credit card bills, voucher numbers 484 through 615 and check numbers 89073 through 89333. All aye. Motion carried.

PUBLIC COMMENT:

Deanna Pierpont, Mercer asked who the county's corporation counsel is.

NEW BUSINESS:

Sheriff Tony Furyk told committee that he needs new security system in the amount of \$50,000.00 with only \$25,000.00 left in this year's capital improvement budget. Item to be included in next month's Finance agenda.

Motion by Kichak, seconded by Prospero to adjourn at 8:50 AM. All aye. Motion carried.

Michael Saari
Iron County Clerk