

**IRON COUNTY EXTENSION EDUCATION COMMITTEE MEETING**  
**County Board Room, Iron County Courthouse, Hurley, Wisconsin**  
**Wednesday, February 15, 2012 – 4:00 p.m.**

**Call to Order:** Meeting called to order at 4:00 p.m. by Committee Chair, William Thomas.

**Roll Call:** Roll call was taken by Extension Office Manager, Joyce Gayan. Committee members present: Thomas, Opal Roberts, Gerald Luke, and Paul Mullard. Committee member excused: Mitch Koski. Also in attendance: Gayan, Gloria Fauerbach, Will Andresen, County Board Chair Dennis DeRosso, and UWEX Northern District Director Kathy Miller.

**Acknowledge proper meeting posting:** Gayan acknowledged proper meeting posting.

**Approval of agenda as posted:** Motion made by Roberts, seconded by Mullard, to approve agenda as posted. All in favor.

**Motion to approve meeting minutes – January 10, 2012:** Motion made by Luke, seconded by Mullard, to approve meeting minutes of January 10, 2012. All in favor.

**Public Comment:** No comment.

**Motion to approve financial reports:**

- a) Extension
- b) 4-H and Youth Clubs

Committee members received Extension and 4-H and Youth Clubs financial reports through December 31, 2011 and January 31, 2012 in their packets. Motion made by Mullard, seconded by Luke, to approve financial reports for Extension and 4-H & Youth Programs. All in favor.

**Consider recommending that the Iron County Board adopt a Resolution Commemorating the 100<sup>th</sup> Anniversary of Cooperative Extension, a division of the University of Wisconsin-Extension:** Motion made by Luke, seconded by Roberts, to recommend to the Iron County Board the adoption of a Resolution Commemorating the 100<sup>th</sup> Anniversary of Cooperative Extension.

**Review key informant surveys, update status, and discussion of position description of Youth Development Position – Kathy Miller, District Director:** Miller discussed preparatory steps in writing the position description for the Youth Development Agent. Andresen discussed the visioning session he and Fauerbach conducted to assist in the process. Committee members received copies of the report and summary of key informant surveys along with demographic information and information on statewide priorities. Miller stated that Committee members will receive copies of the draft of the position description for their review before it is finalized. If Committee members are in agreement with the position description as drafted, there will be no need for a second meeting and Miller will proceed with the posting process.

**Department Head Report:**

Andresen discussed:

- Technology In-service Friday, February 17 in Ashland, WI – Andresen asked Committee's approval for staff members' attendance
- WACEC District 4 Annual Conference – Friday, February 24, Rhinelander, Wisconsin

- WACEC State Conference – June 25 and 26, Green Bay, Wisconsin
- *Iron County's Active Lifestyle* brochure promoting silent sports

Fauerbach reported:

- Lauren Enking accepted the position of Summer Coordinator for Iron County UW-Extension.

**Schedule Next Extension Education Committee meeting:** The next Committee meeting to be scheduled at a later date.

**Adjourn:** Motion made by Mullard, seconded by Roberts, to adjourn meeting. All in favor.  
Meeting adjourned at 4:45 p.m.

Unapproved