

IT Committee
October 28, 2010

Draft

1. Meeting called to order at 6:00 PM by Chairman Traczyk. Present: Bergman, Nehring, Martinko, Prenderville, and Traczyk. Others present: Eric Ritter.
2. The committee recognized the meeting had been properly posted and advertised.
3. Motion by Nehring, seconded by Bergman to approve the minutes of the August 9th meeting. All in favor.
4. Public Comment: None
5. Review report from The Computer Doctors: The new system produced reports based on each department – counts on servers, workstations, devices. Did not count Windows 7 computers. Eric called the company and they are sending a patch. The reports will include more detail the next time they are produced.

Eric reported he is getting some reports that some CPU's are maxed out.

The Human Services server has been slow. It was purchased only 2 years ago, but does not have the option of having additional memory installed.

The new Badgernet firewall installed included a system manager program, which was needed to monitor traffic to alleviate blockages. With this firewall, some sites may be blocked that need to be accessed by employees. Any sites that are needed and blocked need to be reported to the Computer Doctors and the problem will be immediately addressed.

The monitoring system shows when jump drives are inserted. It could be set up to monitor what files are transferred. The system keeps a record of anything The Computer Doctors have done to the system and what is being monitored. If something suspicious is occurring, adjustments can be made to a particular computer to monitor that computer more closely. As of now, The Computer Doctors are focused more on keeping the systems functional and spyware off the networks rather than monitoring usage.

6. Training: There will be a select test group to be trained on the monitoring software.
7. Computer Usage Agreement and non-compliance: Traczyk will distribute one more copy of the Computer Usage Agreement. Names of employees who are not in compliance will be forwarded to the Finance/Personnel Committee.
8. The next meeting will be held on January 10th at 6:00 PM.
9. Motion to adjourn made by Martinko, seconded by Bergman. All in favor.