

NOTICE OF MEETING
Department Head Meeting
Notice of possible quorum

The Iron County Department Heads will meet on **Wednesday April 2, 2025 @ 8:00am** at the Iron County Courthouse, Hurley, WI. The meeting is open to the public per Chapter 19, sub-Chapter V, WI statutes. (Open Meetings Law).

Agenda

- 1. Open Comment**
- 2. Discuss Fire Drill Updates**
- 3. Discuss Website Project Updates**
- 4. Discuss Department Heads' Vision of Administrator Role**
- 5. Discuss 5-year Technology Needs**
 - a. Online Contract Depository**
 - b. Timesheets/Payroll/Online self-service**
 - c. Online Invoice Storage**
 - d. ACH Payments**
- 6. Discuss Courthouse Cleanup & Purging Project**
- 7. Discuss Helpdesk Report & Due Dates**
- 8. Discuss Ways to Improve Communication**
- 9. Discuss Finance System Project & Schedule Demos for May meeting**
- 10. Open Comment and Any Items that need to be discussed**

The Iron County Department Heads will meet with the Iron County Chairman and the Interim Administrative Coordinator.

A possible quorum of the Iron County Board may be present. This meeting is for discussion purposes, and no County Board action will be taken.

Dated and posted:
March 28, 2025
Christan Brandt,
County Clerk

Notice to: Iron County Miner, Ironwood Daily Globe, WJMS and WUPM Radio and to all committee members.

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting, to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badtke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Consistent with the American with Disabilities Act (ADA), persons who require materials in an alternate format or other accommodations must contact the County Clerk at 715-561-3375