

# COUNTY MANAGER – IRON COUNTY

**Application Deadline:** May 30, 2025

**Job Type:** County

## Job Overview

This position is the chief administrative officer for Iron County Government, created pursuant to Wisconsin State Statute 59.19. The County Manager will provide leadership and direction to the County for strategic planning, goal setting, budgeting, financial reporting, forecasting, IT, insurance, payroll and benefit administration as well as exercise considerable initiative and judgment collaborating with department managers to accomplish goals and objectives and maintain county standards. The position works independently under the direction of the Iron County Board, principally through the county board chairperson and finance committee.

With a heavy emphasis on accounting and finance, the successful candidate will possess the following knowledge, skills and abilities that are essential to the position.

- Advanced finance and budgeting skills to develop financial plans, analyze and interpret financial data and assess future financial needs.
- Strong analytical skills that can be applied to issues facing the county.
- Interpersonal skills to work with the board, department heads, employees and the public.
- Excellent written and verbal communication skills to present professional views, concerns and implications for matters under consideration while recognizing that the final decision often rests with the board.
- Aptitude to exercise good judgment through a personal value system driven by honesty and integrity.
- Capacity to project visionary leadership that is anticipatory, proactive and creative through effective strategies addressing county issues.
- Ability to display confidence that projects throughout the organization emphasizing transparency within the organization and to the public.
- Thorough understanding of contract law, insurance, finance, technology and personnel management.
- Experience with government operations, labor negotiations, compensation and performance review systems and administration. Referendum experience is a plus.
- Familiarity with web-based software technology; design and implementation of procedures and systems to streamline workflow throughout the organization.
- In-depth accounting knowledge to coordinate year end audit, implement general accepted accounting principles and establish internal controls to safeguard assets of the county.

The position requires a Bachelor's degree in accounting, public or business administration or related field. Credentials as a certified public accountant are preferred. A minimum of five (5) years of relevant experience in public administration and prefer ten years'

experience of progressively responsible administrative and supervisory duties in previous employment. A complete job description is available on the Iron County website at [http://www.co.iron.wi.gov/docs\\_by\\_cat\\_type.asp?doccatid=264&locid=180](http://www.co.iron.wi.gov/docs_by_cat_type.asp?doccatid=264&locid=180) or upon request. Salary is dependent on qualifications and work experience.

To learn more about the position and what Iron County has to offer, email a cover letter, resume, salary history and three professional references as a single PDF to Kurt Wolff, Iron County Vice Chair, at [kurt.wolff@ironcountywi.org](mailto:kurt.wolff@ironcountywi.org). Include Iron County CM search in the subject line. Questions regarding the position should be directed to the Vice Chair at 608.575.0141. The deadline for applications is May 30, 2025.